

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

ALUMNI ASSOCIATION

Application form for Student's Educational Loan

ALUMNI ASSOCIATION

EDUCATIONAL LOAN TO STUDENTS

DECLARATION BY PARENT / GUARDIAN

I, _____ resident of _____ and Parent / Guardian of _____ Studying in class _____ at CBIT, Hyderabad, do hereby declare that I am fully aware of the following....

1. My Son / Daughter / Ward Mr. / Ms. _____ is sanctioned a loan of Rs. _____ Towards the expenses for Tution / Hostel fees, at an Interest rate of _____ % per annum.
2. The given loan is to be paid back within two years from the date of my son/daughter/ward joining the job, or within three years from the completes of degree, whichever is earliest. Further the repayment commences after twelve months from the completion of the course or six months after joining the job, whichever is earlier.
3. We must submit the receipts of all the payments made by us towards the Tuition / Hostel Fees. We also must meet the remaining margin of fees and other contingent expenses, from our own funds.
4. To inform the employment particulars to you immediately after my Son / Daughter / Ward gets a job.
5. To inform the progress of the student to you periodically and take responsibility that the student gets a minimum attendance of 75% and 60% marks every semester.

Knowing these fully, I undertake the responsibility of getting it paid through my Son / Daughter / Ward or paying it on my own in case if He / She fail to do so.

Date :
Place :

Signature of the Parent / Guardian
Name:

Educational Loan No.

Date:

Name of the Student Borrower:

Name of the Parent/Guardian:

Loan Particulars:

Quantum of Loan: Rs. _____ Rate of Interest: _____

Purpose of Loan: To Prosecute _____ years course in _____ at _____ College/University situated at _____

Date of release	Amount released	Released in favour of	DD/PO Number	Receipt Number

Repayment Particulars:

To be repaid in _____ number of installments, starting after 12 months of completion of the course of 6 months after securing a job whichever is earlier.

Particulars of Guarantor

Name and address:

Particulars of Collateral Security:

Repayment Particulars:

Date	Amount	Cheque / Cash

Place for personal use:

REQUEST FOR LOAN:

I request you to sanction a term, loan of Rs. _____ (Calculated hereunder), repayable in _____
 Number of installments to enable me to prosecute higher education in _____ at _____
 _____ University / College / Institution, located at _____

I am aware that are repayment commence from 12 months after completion of the course or six months after getting employment whichever is earlier.

I am hereunder furnishing the details for your ready reference. Signature of the student

BIO-DATA OF STUDENT

Name in Full: _____ So/Do: _____

Permanent address: _____

Years of stay at this address: _____

E-mail: _____

City: _____ Pin: _____ State: _____ Land marks to the House: _____

Age & Date of Birth: _____ Yrs. _____ Nationality: _____

Name of the guardian & relationship: _____

Marital Status Married* Not Married

Driving Licence No. & Place of Issue: _____

Passport No: _____ Date: _____ Place of Issue: _____ Valid Upto: _____

ACADEMIC RECORD: (SSC onwards)

*Marital Status

Examination Univeristy	Year	% Marks	Division	Attempts
SSC				
+2				
Degree				
P.G.				

Name of Spouses/Children	Age	Educational Qualifications	Employment Particulars	Income

(Please Enclose Marks Memos) _____

ACADEMIC & EXTRA-CURRICULAR DISTINCTIONS PARTICULARS OF LOANS/REIMBURSEMENT AVAILED

Exam	Disti- nction	Prize	Amount	Duration of Scholarship

Govt./Bank	Purpose	Limit

Name of the Age Parent/Guardian Residential Address Office Address & Phone No. Phone No. & E-mail

FOR OFFICE USE

PROCESS NOTE OF EDUCATIONAL LOAN

Proposal for sanction of educational loan for persecuting higher studies under Alumni Educational Loan Scheme

01. PARTICULARS OF THE APPLICANT		
	Name in full	
	Present Address	
	Permanent Address	
	Age	
	Worth (as per certified copy of property statement)	
	Particulars of immovable property held, if any	
	Present Qualifications	
	Purpose of Loan Academic Record Percentage of marks obtained from S.S.C onwards to the latest Examination to be furnished	
	Rank obtained in case of entrance test	
	Particulars of allotment of seat (Provisional)	
	Particular of admission notice disclosing course particulars	
	Details of Form '1-20' / letter of allotment of seat, in case of foreign Studies	
02. PARTICULARS OF COOBOIGNANT/GUARANTOR		
02.01	Name in full	
	Present Address	
	Permanent Address	
	Age	
	Worth(as per certified copy of property statement)	
	Particulars of immovable property held, if any	
	Relation with the applicant	
	Present dealings with the Branch	

03.DETAILS OF THE PROJECT COST (FOR THE DURATION OF THE COURSE LEFT FOR COMPLETION)

A.	Tuition Fee	Rs.
B.	Special Fee, Exam Fee, Dept. Fee	Rs.
C.	Cost of Books, Stationery	Rs.
D.	Refundable deposits	Rs.
E.	Computer & Misc. (Project work, Tours	Rs.
F.	Hostel & Living Expenses	Rs.
G.	Others	Rs.
	TOTAL PROJECT COST	Rs.
	LESS:	
1.	Scholarship	Rs.
2.	Studentship/fellowship/other financial assistance	Rs.
3.	Repayable scholarship loan	Rs.
4.	Margin	Rs.
	Total funds available with the applicant	Rs.
	Bank finance required	Rs.

04. JOB OPPORTUNITIES AND ECONOMIC PROSPECTS AFTER COMPLETION OF COURSE

a.	Expected Monthly Income	Rs.
b.	Expected Monthly Expenditure	Rs.
c.	Expected Monthly	Rs.

05. REMARKS OF THE OFFICER RECOMMENDING THE LOAN:

1.	Total Project Cost	
2.	Amount of Loan Applied for	
3.	Amount of Loan Recommended	
4.	Coobogant/Guarantor:	
	1.	
	2.	
5.	Security	
6.	Rate of Interest	@PTLR+.....(PTLR=.....%)
7.	Repayment schedule	_____monthly installments starting from _____month of securing employment OR_____month on completion of the course which ever is earlier.
Date:		Signature of the appraising Officer:

REMARKS OF OFFICER IN-CHARGE

Date:		Signature
REVIEW BY ALUMNI OFFICE IN THE CASES		
Date:		Signature