

**CIRCULAR**

Sub: Return of Library books by the contract faculty - Reg.

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Since the present term of the contract faculty is expiring on 31.05.2018, Heads of all the Departments may advise the contract faculty of their departments to return the library books taken by them by 25.05.2018. List of Library Dues as on 21.05.2018 by the contract faculty is enclosed herewith for ready reference and necessary action at your end.

Sd/-  
**PRINCIPAL**

To  
All Heads of the Departments / Sections for information and necessary action.  
All Deans, IQAC Co-ordinator, AO, COE & I/C - AEC, for information.