



**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (Autonomous)**  
(8 U.G. & 3 P.G. Engg., Programmes Accredited by NBA & Accredited by UGC - NAAC -  
with "A" Grade and NIRF Ranked Institute)  
Chaitanya Bharathi P.O., Kokapet (V), Gandipet (M), Hyderabad - 500 075, Telangana State.

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Advt. No. 2 / TS / 2020

**EMPLOYMENT APPLICATION FORM**

Affix your latest  
passport size  
photograph & get  
it attested by a  
Gazetted Officer  
with seal

**APPLICATION FOR THE POST OF** : \_\_\_\_\_

**DEPARTMENT** : \_\_\_\_\_

1. Name in full with Surname : \_\_\_\_\_

2. Father's / Husband Name : \_\_\_\_\_

3. Date of Birth & Age (in Christian era) : \_\_\_\_\_

4. Place of Birth : \_\_\_\_\_

5. Postal Address for Communication : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Email ID : \_\_\_\_\_

7. Mobile No. : \_\_\_\_\_

8. State whether you belong to OC/SC/ST/BC/PH: \_\_\_\_\_

(Attach a Certificate from the Authority prescribed under Government Rules)

9. Give particulars of all **Examinations passed Degree / Diploma obtained** (commencing with the Matriculation or equivalent Examination). Where a **Degree / Diploma** has been obtained by **Private appearances** that should be specifically mentioned in **Brackets in Column (2) of the Table.**

- (Copies of Certificates to be enclosed)

S. No.	Examination or Degree	Name of the College and University	Year of passing	Class & Percentage	Subjects taken for Specialization

10. **EMPLOYMENT DETAILS:**

a) **Teaching Experience:** \_\_\_\_\_ Yrs. *(Give in reverse chronological order)*

- *(Copies of Appointment Orders and Service Certificates to be enclosed)*

S. No.	Name & Address of the Organization	Designation	Scale of pay / Consolidated Salary Rs.	Duration of Employment			Basic Pay last Drawn / Consolidated salary	Reasons for leaving the Post
				From	To	Total (Yrs)		
1.								
2.								

**Courses taught:** \_\_\_\_\_  
\_\_\_\_\_

b) **Administrative Experience:** \_\_\_\_\_ Yrs. *(Give in reverse chronological order)*

- *(Copies of Appointment Orders and Service Certificates to be enclosed)*

S. No.	Organization	Designation	Duration of Employment		Pay Band / Grade Pay and Total Salary in Hand
			From	To	
1.					
2.					

c) **Industrial / Research Experience:** \_\_\_\_\_ Yrs. *(Give in reverse chronological order)*

- *(Copies of Appointment Orders and Service Certificates to be enclosed)*

S. No.	Employer	Position Held	Nature of Duties	Duration of Employment			Basic Pay last Drawn / Consolidated salary	Reasons for leaving the Post
				From	To	Total (Yrs)		
1.								
2.								

11. **THESIS (M. Phil. / Ph.D.) Supervision** *(At all organization that you have worked with):*

S. No.	Name	Title of Thesis	Year of Completion	Co-guides (if any)
1.				
2.				
3.				
4.				

12. **RESEARCH:**

a) **Paper Publication in Refereed Journal – list those published and accepted separately)**

- (List of Publication details to be enclosed)

Sl. No.	Name of Refereed Journal	National / International	Title of the Paper	Year of Publication
1.				
2.				

b) **Paper accepted, presented & published in Conference Proceeding (Scopus Id and H Index should be mentioned)**

- (List of Conference Proceeding details to be enclosed)

Sl. No.	Name of Refereed Journal	National / International	Title of the Paper	Year of Publication
1.				
2.				

c) **Books / Chapter Published:**

S. No.	Name of the Book	Name of the Publisher	ISBN No.	Year of Publication
1.				
2.				

d) **Details of Research Grants / Consultancy:**

S. No.	Name of the Granting Agency	Title	Sanctioned Amount Rs.	Sanctioned Date & Duration	Status
1.					
2.					

e) **Sponsored Projects:**

S. No.	Title of Project	Sponsoring Agency	Amount of grant	Period	PI or Co PI	Status
1.						
2.						

13. **Membership of Professional Bodies:** \_\_\_\_\_

\_\_\_\_\_

14. Awards / Recognitions, if any : \_\_\_\_\_  
(For more use separate sheet)

\_\_\_\_\_

15. Other Information, if any : \_\_\_\_\_

16. Details of Enclosures:

- |       |      |
|-------|------|
| (i)   | (ii) |
| (iii) | (iv) |
| (v)   | (vi) |

17. If any of your Relatives / Friends are working in the Institute mention their Names with Relationship. \_\_\_\_\_ :

18. Names of two Persons with their Address / Designation (Including Email ID & Mobile Number) to whom reference can be made about the Candidate \_\_\_\_\_ :

i) \_\_\_\_\_

ii) \_\_\_\_\_

19. If selected and appointed please specify the time you require for joining duty: \_\_\_\_\_

Place:

Date:

Signature of the Candidate

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the particulars furnished in this Application are true to the best of my knowledge.

Date:

Signature of the Candidate

**ONLY FOR CANDIDATES ALREADY WORKING IN ORGANIZATION / INSTITUTIONS**

- a. Forwarded to the Principal, CBIT, Gandipet, Hyderabad – 500 075.
- b. The Applicant is a Permanent / Temporary Employee and His / Her Conduct and Character are \_\_\_\_\_
- c. Certified that the above Particulars are correct as per our Records.
- d. The Organization / Institution has No Objection to relieve Him / Her, if He / She is selected for the Post.

Date:

**FULL SIGNATURE:  
DESIGNATION:  
(Office Seal)**