



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbit.ac.in



No.CBIT/215/Admn./2024

Dt.27.12.2024

CIRCULAR

Sub: Declaration of Holiday for the Institute - Sad demise of Sri Manmohan Singh, Former Prime Minister - Reg.

As per the directives of the Chief Secretary to Government, General Administration (Political-B) Department, Government of Telangana, in its wireless fax message No.9050/POLL.B/2024, dt.26.12.2024, declared holiday for Government Offices and all Educational Institutions on 27.12.2024 on account of the demise of Sri Manmohan Singh, Former Prime Minister. Hence, holiday is declared for the Institute on 27th December, 2024.

All the Vice Principals, Advisors, Directors, Associate / Assistant Directors, Heads of Departments and In-charges of Sections, Librarian, Asst. PD, Administrative Departments, viz., Principal's Office, HR Department, AEC, CoE, Accounts Department, Project Office, Directors' Office, Purchase Department, and General & Electrical Maintenance Departments, are advised to utilise the services of any of their staff to attend any emergency work as needed, which will ensure the uninterrupted flow of administrative activities, etc.

PRINCIPAL

To

The Vice Principals, all the Advisors, Directors, Associate & Assistant Directors, Heads of the Departments, In-charges of Sections, CoE, Librarian, Head-HR, Asst. PD and PRO, for information and advised to arrange for circulation among all the Staff and students under their control.

C.C. to the Team, WBC, to upload the Circular on to the Institute's Website immediately.