

## CBIT Student Fee payment step by step process

Students can make fee payment in the following 2 modes.

- By making the payment ONLINE through RTGS/ NEFT (**IMPS will not WORK**) by adding Payee details as per process given below through any BANK TRANSFER MODE -
- Payment through the student Bank branch by filling up the NEFT/ RTGS Challan Form (Manual)

### 1. ONLINE TRANSFER MODE:

Payment of fees from account with ICICI Bank or other Bank through Net banking- **NEFT or RTGS only (IMPS will not WORK): -**

#### Login into your Internet banking: -

Go to the Make payment mode (some Banks require you register the Beneficiary details one time - please complete the process before effecting the payment).

#### **To Add beneficiary:**

- Select Manage Payee
- Add other Bank Payee (Note: **Don't select - ICICI Bank payee even if you are a ICICI bank user**)
- Mention the Bank Name as **ICICI Bank Ltd.,**
- Fill Account Name **CBIT FEE COLLECTION AND OTHER RECEIPTS**
- Fill Nick Name
- Payee Account Number (**Alpha code (6 letters)** followed by **12-digit HALL TICKET Number** without space and without hyphens)
- **FOR Example:** if your Hall Ticket Number is **1601-17-832-032**, your payee account number will - **CBITFE160117832032**
- Confirm Payee Account Number
- IFSC code is ICIC0000106 (**NOTE: The account name that will appear will be of ICICI Bank Delhi branch as it is a Centralized Payment Solution**)
- Click on Next page
- Confirm Payee details and you will receive an URN number to your Registered Mobile and submit, Payee will be added successfully
- Transfer the amount after 30 minutes to the added payee by NEFT or RTGS

The students can make payment through the Virtual account number (Alpha code) followed by **Enrolment number and IFSC details** as mentioned: -

Beneficiary Account Name	Beneficiary Account Number	IFSC Code- 11 digits
CBIT FEE COLLECTION AND OTHER RECEIPTS	CBITFE followed by HALL TICKET NUMBER (Without space and without hyphens)	ICIC0000106

2. **Pay through RTGS/ NEFT Manual Mode:**

- Walk in to your Bank where you hold your account
- Request for a NEFT / RTGS Form
- Mention the Bank Name as **ICICI Bank Ltd**
- Mention the Beneficiary Account Name as

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| <ul style="list-style-type: none"><li>• <b>CBIT FEE COLLECTION AND OTHER RECEIPTS (for fee payments)</b></li></ul> |
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- Mention your Hall ticket no. **For Ex** Student having HALL TICKET NUMBER **1601-17-832032** will mention the Account No. as **CBITFE160117832032**.
- IFSC code of the ICICI Bank as mentioned below (**NOTE: The account name that will appear will be of ICICI Bank Delhi as it is a Centralized fee collection account**)

<b>Beneficiary Account Name</b>	<b>Beneficiary Account Number</b>	<b>IFSC Code- 11 digits</b>
<b>CBIT FEE COLLECTION AND OTHER RECEIPTS</b>	<b>CBITFE followed by HALL TICKET NUMBER (Without space and without hyphens)</b>	<b>ICIC0000106</b>

- Fill the amount to be paid / transferred
- Hand over the signed forms to the Bank to make the payment