



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY (A)

Kokapet (Village), Gandipet, Hyderabad, Telangana-500075. www.cbit.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

42
years

CBIT/Admn./083/2021

Dt. 19 June 2021

Office Order

In order to streamline the research activities and increase the productivity in terms of projects, publications and also improve quality of training programmes, a dedicated 'Departmental Research Committee' with the following members is constituted for English department.

Composition of DRC Committee

S. no	Name of the Person	Affiliation	Designation
1.	Mrs. A. Vijaya Lakshmi	HoD, Department of English, CBIT	Chairman
2.	Mr.Srinivas Andoju	Assistant Professor Department of English, CBIT	Member
3.	Mr. Suraj Peri	Co-founder, Gradvine, CMU Alumnus: MS in Energy+ DS CBIT- Chemical Engg. 2014	Member from Industry
4.	Dr. Melissa Helen	Assistant Professor Department of English Osmania University, Hyderabad.	Member from Academics
5.	Dr. Shirisha Deshpande	Assistant Professor Department of English	Convener

The term of the membership of all the members of DRC shall be for a period of two years. Unless otherwise specified minimum three members of the DRC shall form the quorum. The meeting of the DRC shall be held at least once every six months. It may be held frequently depending upon the necessity.

Principal

To: HoD, Department of English for necessary action

Cc.: Director R&D for information.

Responsibilities of DRC

1. Monitoring and facilitating conduct of quality research in the department, to issue appropriate guidelines to B.E./M.E projects for maintaining quality research and for choosing application oriented projects.
2. Promote Research Culture in the Department
3. Develop and maintain a Departmental research activities
4. Develop and maintain a Departmental research publication strategy (in line with the institutional strategy)
5. Encouraging faculty to apply for external /In-house funding
6. Preparation of Thesis Guidelines
7. Inform the thrust Research areas
8. Promote the development of national and international links and collaborations with academic institutes and industries.
9. For every meeting minutes are to prepared and circulated all the faculty members with a copy to Director R&D and principal.
10. Facilitating lectures by renowned people on latest topics
11. Facilitating industrial collaboration and visits
12. To oversee the general functioning of Department 'CoE', 'Recognised Research Centre' and 'MoUs'.