



**Internal Quality Assurance Cell (IQAC)
Audit-1, Academic Year: 2021-22**

Faculty Name with Designation and Department:

Course Name and Code:

Semester:

Name of the Program: B.E/B.Tech(_____)

Section:

S.No.	Item Description	Available	Remarks	Review	Remarks
1.	Vision and Mission of the Institute				
2.	Vision and Mission of the Department				
3.	Program Educational Objectives (PEOs)				
4.	Program Outcomes (POs)				
5.	Program Specific Outcomes (PSOs)				
6.	Syllabus (R-18/R-19/R-20) Copy				
7.	Course Outcomes (COs)				
8.	CCC/CEG Group Meeting Minutes				
9.	CO, PO and PSO Correlation Matrix				
10.	Target Values of COs				
11.	Target Values of respective POs				
12.	Class Time Table and Faculty Time Table				
13.	Lecture Notes (Hand written/Soft Copy)				
14.	Sample Assignments, Slip Test and Class Test (Mid) question papers (For Theory Course)				
15.	Sample SEE Question Paper (For Theory Course)				
16.	Laboratory Manual : Soft Copy/Hard Copy (for Lab Course)				
17.	Lesson Plan / Lecture schedule (include the list of additional topics to meet the outcomes, if required)				
18.	Question Bank prepared as per Bloom's Taxonomy (for theory course)/ Viva Questions for each experiment (for Lab Course)				
19.	Guidelines/Rubrics for Evaluation of "Project: Part-1"				
20.	Attendance Register(s)				
Faculty Signature with date		HoD Signature with date			
Name of the Auditor		Signature		Date	