COMMITTED TO RESEARCH, INNOVATION AND EDUCATION YEARS

No.CBIT/141/Admn./2023

Dt.27.07.2023

## **CIRCULAR**

Sub: Incessant rains and adverse weather conditions – Declaration of holiday by

Govt. of Telangana - Reg.

Ref: Memo.No.5104/Prog.II/A1/2023, dt.27.07.2023 issued by the Education

Department, Govt. of Telangana.

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With reference to the above cited, Education Department, Government of Telangana, has declared to extend holiday for all Educational Institutions (Govt., Aided & Private) on 28.07.2023 keeping in view of the incessant rains and adverse weather conditions.

Hence, holiday is declared for the Institute on 28th July, 2023 except for the Administrative Departments. All Heads of the Departments are directed to instruct all their faculty to conduct online classes as per the scheduled time table on both the said days and to enter the actual students' attendance in CAMU Portal.

Further, it is hereby informed that all the examinations scheduled on 28.07.2023 have been postponed, and the rescheduled dates will be intimated in due course.

The Administrative Departments viz., HR Department, AEC, CoE, Accounts Department, Principal's Office, Project Office, Directors' Office, Purchase Department, General & Electrical Maintenance Departments, Departmental Attenders and the Non-teaching staff responsible for Labs cleanliness / Department's cleanliness, have to attend to their normal duties on 28th July, 2023 as usual. Furthermore, the staff assigned with any important work / emergency work should attend the College on 28.07.2023. Transport arrangement for these staff will be made accordingly.

All these holidays will be compensated later.

PRINCIPAL

To

All Advisors, Directors, Associate / Assistant Directors, Heads of the Departments, In-charges of Sections, CoE, Librarian, Head-HR, Asst. PD, In-charges of Staff & Students' Transport and PRO for information and arrange for circulation among all the staff and students under their control.

C.C. to the Team, WBC, to upload the Circular on to the Institute's Website immediately.