

**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY, (AUTONOMOUS)GANDIPET,  
HYDERABAD-75  
DEPARTMENT OF ENGLISH**

**Date: 17.05.2021**

Minutes of the meeting of Board of Studies (BOS) - English, held at 2.00 PM on Saturday, 15 May 2020 via online mode through google meet.

**Members, BoS:-**

1. Dr YL Srinivas, Professor & Chairperson, Dept of English, Osmania University
2. Dr V. Parvathi, HOD, Humanities and Social Sciences, JNTUCEH, GNITS
3. Dr P. Aparna, Professor & Head, Dept of Humanities & Mathematics
4. Mr Sreekar Sannapareddy, Co-Founder & CEO Gradvine Advisors Pvt. Ltd, Hyderabad
5. Mrs A. Vijayalakshmi, Assistant Professor(Sr), Dept. of English, CBIT
6. Mr SreenivasAndoju, Assistant Professor(Sr), Dept. of English, CBIT
7. Mr K. Naveen Kumar Assistant Professor Dept. of English, CBIT
8. Dr Shagufta Parween, Assistant Professor Dept. of English, CBIT
9. Dr Shirisha Deshpande, Assistant Professor Dept. of English, CBIT
10. Mr V. Laxman, Assistant Professor Dept. of English, CBIT
11. Dr. N. Madhu, Assistant Professor Dept. of English, CBIT

**Members Absent:** Mr SreenivasAndoju, Assistant Professor(Sr), Dept. of English, CBIT

Mrs A. Vijayalakshmi, Assistant Professor(Sr), BoS English, occupied the chair and conducted the proceedings.

**Item No.1: Approval of the syllabus for the course Indian Traditional Knowledge -BE/B.Tech III & IV Semesters -All branches)**

**Minutes:** The syllabus for Indian Traditional Knowledge was thoroughly discussed and deliberated upon in the BoS meeting. It was unanimously resolved that since the course is mandatory and the syllabus has been prescribed by the AICTE no major changes would be brought about in the syllabus. The syllabus was approved by the BoS members after removal of "Introduction to Mayamatam" from the AICTE prescribed syllabus as it was considered to be too difficult for the students. It was also decided that the department requires adequate resources to handle it. The BoS members recommended that the department should outsource or invite people from outside who are experts in the field to handle the course. The Code for the syllabus 20EGM02 was approved by the BoS.

**Item No. 2: Approval of the syllabus for the course Universal Human Values-II: Understanding Harmony - BE/B.Tech III & IV Semesters -All branches)**

**Minutes:** The BoS members resolved to keep intact the syllabus for the compulsory credit course, Universal Human Values-II: Understanding Harmony as it has been provided by AICTE. Professor & Chairperson, OU, drew attention to the conspicuous absence of ancient Indian texts as the Jataka stories or Kathasaritasagara, which are embedded with values. Professor & Chairperson, OU, also recommended to include two texts in the References:

- 1) AMARTYA SEN, The Argumentative Indian.
- 2) SHASHI THAROOR, The Hindu Way of Life.



Dr. V. Parvathi informed that AICTE regularly conducts programs on Universal Human Values and Indian Traditional Knowledge and materials used during the orientation programme can be used for the course. It was also mentioned that any faculty handling the subject should have a minimum exposure to at least one 8-day FDP on the subject. Dr P. Aparna also emphasised on the training and suggested that a workshop could be arranged to guide and motivate people as to how to take the classes. The BoS members also stressed upon that it is to be highlighted that the course is to be taught by faculty from every teaching department. Based upon the suggestions of the BoS, the Course Outcomes was slightly modified. the syllabus was then unanimously approved by the BoS.

**Item No. 3: Changes to be brought about in the unit V of Soft skills Lab Syllabus- V & VI SEM**

**Minutes:** It was informed that the course would now be taught in the V and VI Semester instead of the III and IV semester so that it would help the students at the time of placements. It was unanimously resolved to rename the title of the Soft Skills Lab course as **Employability Skills**. Dr YL Srinivas suggested to include Hypothesis, and Dr. P. Aparna suggested to include Plagiarism in Unit IV. It was resolved to include elements in the V Unit of the syllabus which will help the students prepare for competitive exams. As such, the following elements were included in **Unit V- Verbal Aptitude-** Sentence correction, sentence completion, jumbled sentences, vocabulary and Reading Comprehension. After a thorough revision and restructuring of the course Objectives, Course Outcomes, syllabus design, and Proofreading, the syllabus was approved by the BoS.

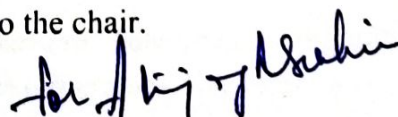
**Item No. 4: Revising Approval of CIE for English Lab 20EGC02 in R 20 Scheme  
(BE/BTech I & II Semesters -All branches)**

**Minutes:** The BoS members suggested that the terminology used in the Lab CIE should be contextual as well as appropriate and the tools used to assess the students for the Lab CIE need to be clearly defined. After thorough deliberations and based upon the suggestions of the BoS members it was decided to keep the following five Performance Indicators in the Lab CIE rubrics:

- Pre Activity Preparation work
- Activity Performance
- Post Activity Analysis[Viva, Inference]
- Record Writing
- Personal and Professional Etiquette

**Item No. 5: Any other item with the permission of the Chair**

There being no other item the meeting ended with vote of thanks to the chair.

  
Head, Dept. of English &  
Chairperson BoS

Cc:--  
The Principal, CBIT  
Director, Academics, for Information,  
All the Members of the BoS

20EGM02

## INDIAN TRADITIONAL KNOWLEDGE

Instruction	2L Hours per Week
Duration of SEE	2 Hours
SEE	50 Marks
CIE	0 Marks
Credits	0

**Prerequisite: Knowledge on Indian Culture**

### Course Objectives:

1. To get a knowledge in Indian Culture
2. To Know Indian Languages and Literature and the fine arts in India
3. To explore the Science and Scientists of Medieval and Modern India

**Course Outcomes:** After completion of this course, students will be able to:

1. Understand philosophy of Indian culture
2. Distinguish the Indian languages and literature
3. Learn the philosophy of ancient, medieval and modern India
4. Acquire the information about the fine arts in India
5. Know the contribution of scientists of different eras.

### UNIT-I

**Culture and Civilization:** Culture, civilization and heritage, general characteristics of culture, importance of culture in human literature, Cultural diversity, Aesthetics, Women seers. Indus culture, Indian cuisine, Martial arts

### UNIT-II

**Education system:** Education in ancient, medieval and modern India, aims of education, subjects, languages. Science and Scientists of Ancient India, Science and Scientists of Medieval India, Scientists of Modern India

### UNIT-III

**Linguistic Wealth:** Indian Languages and Literature: the role of Sanskrit, Paleography, Significance of scriptures to current society. Indian semantics and lexicography, Bhakti literature, Darsanas

### UNIT-IV

**Art, Technology & Engineering:** Sculpture, Painting and Handicrafts, Indian Music, Dance Drama and Theatre, Iron and steel technology, Use of metals in medicinal preparations



## UNIT-V

**Science and Logic:** Helio-centric system, Sulbasutras, Katapayadi, Hindu calendar, 6 pramanas in Indian logic, Scientific method applied to therapeutics, Fallacies, Tarka – Induction&Deduction, Ayurvedic biology, Definition of health

### Essential Readings:

1. Kapil Kapoor, **Text and Interpretation: The Indian Tradition**, ISBN: 81246033375, 2005
2. Samskrita Bharati, **Science in Samskrit**, ISBN-13: 978-8187276333, 2007
4. Satya Prakash, **Founders of sciences in Ancient India**, GovindramHasanand, ISBN-10: 8170770009, 1989
5. Brajendranath Seal, **The Positive Sciences of the Ancient Hindus**, Motilal Banarasidass, ISBN-10: 8120809254, 1915

### Suggested Readings:

- Swami Vivekananda, *Caste, Culture and Socialism*, Advaita Ashrama, Kolkata ISBN-9788175050280
- Swami Lokeshwarananda, *Religion and Culture*, Advaita Ashrama, Kolkata ISBN-9788185843384
- Kapil Kapoor, *Language, Linguistics and Literature: The Indian Perspective*, ISBN-10: 8171880649, 1994.
- Karan Singh, *A Treasury of Indian Wisdom: An Anthology of Spiritual Learn*, ISBN: 978-0143426158, 2016
- Swami Vivekananda, *The East and the West*, Advaita Ashrama, Kolkata 9788185301860
- Srivastava R.N., *Studies in Languages and Linguistics*, Kalinga Publications ISBN-13: 978-8185163475
- Subhash Kak and T.R.N. Rao, *Computation in Ancient India*, Mount Meru Publishing ISBN-1988207126
- R.N Misra, *Outlines of Indian Arts Architecture, Painting, Sculpture, Dance and Drama*, IAS, Shimla & Aryan Books International, ISBN 8173055149
- S. Narain, *Examinations in ancient India*, Arya Book Depot, 1993
- M. Hiriyanna, *Essentials of Indian Philosophy*, Motilal Banarsidass Publishers, ISBN-13: 978-8120810990, 2014
- Ravi Prakash Arya, *Engineering and Technology in Ancient India*, Indian Foundation for Vedic Science, ISBN-10: 1947593072020

### SWAYAM/Nptel:

History of Indian Science and Technology - [https://onlinecourses.swayam2.ac.in/arp20\\_ap35/preview](https://onlinecourses.swayam2.ac.in/arp20_ap35/preview)

Introduction to Ancient Indian Technology – [https://onlinecourses.nptel.ac.in/noc19\\_ae07/preview](https://onlinecourses.nptel.ac.in/noc19_ae07/preview)

Indian Culture & Heritage - [https://onlinecourses.swayam2.ac.in/nos21\\_sc11/preview](https://onlinecourses.swayam2.ac.in/nos21_sc11/preview)

Language and Society - <https://nptel.ac.in/courses/109/106/109106091/>

Science, Technology & Society - <https://nptel.ac.in/courses/109/103/109103024/>

Introduction to Indian Philosophy - <https://nptel.ac.in/courses/109/106/109106059/>

Introduction to Indian Art - An appreciation - [https://onlinecourses.nptel.ac.in/noc20\\_hs09/preview](https://onlinecourses.nptel.ac.in/noc20_hs09/preview)



**UNIVERSAL HUMAN VALUES-II: UNDERSTANDING HARMONY**  
(B.E/B.Tech II/III Year -Common to all Branches)

Instruction	3L Hours per Week
Duration of SEE	3 Hours
SEE	60Marks
CIE	40 Marks
Credits	3

**Introduction**

This course discusses the role of human values in one's family, in society and in nature. In the Induction Program, students would get an initial exposure to human values through Universal Human Values-I. This exposure is to be augmented by this compulsory full semester foundation course.

**Course Objectives**

1. Development of a holistic perspective based on self-exploration about themselves (human being), family, society and nature/existence.
2. Understanding (or developing clarity) of the harmony in human being, family, society and nature/existence.
3. Strengthening of self-reflection.
4. Development of commitment and courage to act.

**Course Outcomes**

By the end of the course,

1. Students are expected to become more aware of themselves, and their surroundings (family, society, nature)
2. They would become more responsible in life, and in handling problems with sustainable solutions, while keeping human relationships and human nature in mind.
3. They would have better critical ability.
4. They would also become sensitive to their commitment towards what they have understood (human values, human relationship and human society).
5. It is hoped that they would be able to apply what they have learnt to their own self in different day-to-day settings in real life, at least a beginning would be made in this direction.

The course has 28 lectures and 14 practice sessions:

**Unit 1: Course Introduction - Need, Basic Guidelines, Content and Process for Value Education**

- Purpose and motivation for the course, recapitulation from Universal Human Values-I
- Self-Exploration—what is it? - Its content and process; 'Natural Acceptance' and Experiential Validation- as the process for self-exploration
- Continuous Happiness and Prosperity- A look at basic Human Aspirations
- Right understanding, Relationship and Physical Facility- the basic requirements for fulfilment of aspirations of every human being with their correct priority
- Understanding Happiness and Prosperity correctly- A critical appraisal of the current Scenario
- Method to fulfil the above human aspirations: understanding and living in harmony at various levels.

Include practice sessions to discuss natural acceptance in human being as the innate acceptance for living with responsibility (living in relationship, harmony and co-existence) rather than as arbitrariness in choice based on liking-disliking.

**Unit 2: Understanding Harmony in the Human Being - Harmony in Myself**

- Understanding human being as a co-existence of the sentient 'I' and the material 'Body'
- Understanding the needs of Self ('I') and 'Body' - happiness and physical facility
- Understanding the Body as an instrument of 'I' (I being the doer, seer and enjoyer)
- Understanding the characteristics and activities of 'I' and harmony in 'I'
- Understanding the harmony of I with the Body: Sanyam and Health; correct appraisal of Physical needs, meaning of Prosperity in detail
- Programs to ensure Sanyam and Health.

- Tutorials (experiments or practical) are important for the course. The difference is that the laboratory is everyday life, and practicals are how you behave and work in real life. Depending on the nature of topics, worksheets, home assignments and/or activities are included.
- The practice sessions (tutorials) would also provide support to a student in performing actions commensurate to his/her beliefs. It is intended that this would lead to development of commitment, namely behaving and working based on basic human values.

### Assessment:

This is a compulsory credit course. The assessment is to provide a fair state of development of the student, so participation in classroom discussions, self- assessment, peer assessment etc. will be used in evaluation.

Example:

Assessment by faculty mentor: 10 marks

Self-assessment/Assessment by peers: 10 M

Socially relevant project/Group Activities/Assignments: 20 marks

Semester End Examination: 60 marks

The overall pass percentage is 40%. In case the student fails, he/she must repeat the course.

### Text Books

#### The Text Book

1. R R Gaur, R Asthana, G P Bagaria, "A Foundation Course in Human Values and Professional Ethics", 2<sup>nd</sup> Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-47-1 The teacher's manual
2. R R Gaur, R Asthana, G P Bagaria, "Teachers' Manual for A Foundation Course in Human Values and Professional Ethics", 2<sup>nd</sup> Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-53-2

### Reference Books

1. A Nagaraj Jeevan Vidya: Ek Parichaya, Jeevan Vidya Prakashan, Amar kantal, 1999.
2. N. Tripathi, "Human Values", New Age Intl. Publishers, New Delhi, 2004.
3. Cecile Andrews, Slow is Beautiful
4. Gandhi - Romain Rolland (English)
5. Dharampal. "Rediscovering India"
6. E. F Schumacher. "Small is Beautiful"
7. J. C. Kumarappa "Economy of Permanence"
8. Pandit Sunderlal "Bharat Mein Angreji Raj"
9. Mohandas Karamchand Gandhi "The Story of My Experiments with Truth"
10. Mohandas K. Gandhi, "Hind Swaraj or Indian Home Rule"
11. Maulana Abdul Kalam Azad, India Wins Freedom-
12. Vivekananda - Romain Rolland (English)
13. The Story of Stuff (Book)



Code : 20EGCO3

**EMPLOYABILITY SKILLS**  
(BE/BTech V & VI semester - Common to all Branches)

Instruction	2 Periods per week
Duration of SEE	2 Hours
SEE	50 Marks
CIE	50 Marks
Credits	01

**Course Objectives:** To help the students

1. Learn the art of communication, participate in group discussions and case studies with confidence and to make effective presentations.
2. With- resume packaging, preparing them to face interviews.
3. Build an impressive personality through effective time management, leadership qualities, self-confidence and assertiveness.
4. Understand professional etiquette and to make them learn academic ethics and value system.
5. To be competent in verbal aptitude.

**Course Outcomes:** By the end of the course, the students will be able to

1. Become effective communicators, participate in group discussions with confidence and be able to make presentations in a professional context.
2. Write resumes, prepare and face interviews confidently.
3. Be assertive and set short term and long term goals, learn to manage time effectively and deal with stress.
4. Make the transition smoothly from campus to work, use media with etiquette and understand the academic ethics.
5. Enrich their vocabulary, frame accurate sentences and comprehend passages confidently.

**UNIT 1**

**Verbal Aptitude:** Error Detection, Articles, Prepositions, Tenses, Concord and Transformation of Sentences- Jumbled Words/Sentences- Vocabulary, Synonyms, Antonyms, One Word Substitutes, Idioms and Phrases, Word/Sentence/Text Completion- Reading Comprehension.

**UNIT 2**

**Group Discussion & Presentation Skills:** Dynamics of Group Discussion-Case Studies- Intervention, Summarizing, Modulation of Voice, Body Language, Relevance, Fluency and Accuracy, Coherence. Elements of Effective Presentation – Structure of a Presentation – Presentation tools – Body language - Preparing an Effective PPT

**UNIT 3**

**Behavioural Skills:** Personal strength analysis-Effective Time Management- Goal Setting- Stress management- **Corporate Culture** – Grooming and etiquette-Statement of Purpose (SOP).

**UNIT 4**

**Mini Project:** Research-Hypothesis-Developing a Questionnaire-Data Collection-Analysis-General and Technical Report - Writing an Abstract –Technical Report Writing-Plagiarism-Project Seminar.

**UNIT 5**

**Interview Skills:** Cover Letter andRésumé writing – Structure and Presentation, Planning, Defining the Career Objective, Projecting ones Strengths and Skill-sets – Interviews: Concept and Process, Pre-Interview Planning, Opening Strategies, Answering Strategies, Mock Interviews.

**Suggested Reading:**

1. Leena Sen, "Communication Skills", Prentice-Hall of India, 2005
2. Dr. Shalini Verma, "Body Language - Your Success Mantra", S Chand, 2006
3. Edgar Thorpe and Showick Thorpe, "Objective English", 2<sup>nd</sup> edition, Pearson Education, 2007
4. Ramesh, Gopalswamy, and Mahadevan Ramesh, "The ACE of Soft Skills", New Delhi: Pearson, 2010
5. Gulati and Sarvesh, "Corporate Soft Skills", New Delhi: Rupa and Co., 2006
6. Van Emden, Joan, and Lucinda Becker, "Presentation Skills for Students", New York: Palgrave Macmillan, 2004
7. A Modern Approach to Verbal & Non-Verbal Reasoning by R S Aggarwal, 2018
8. Covey and Stephen R., "The Habits of Highly Effective People", New York: Free Press, 1989



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**RUBRIC FOR LAB CONTINUOUS INTERNAL EVALUATION (CIE)**

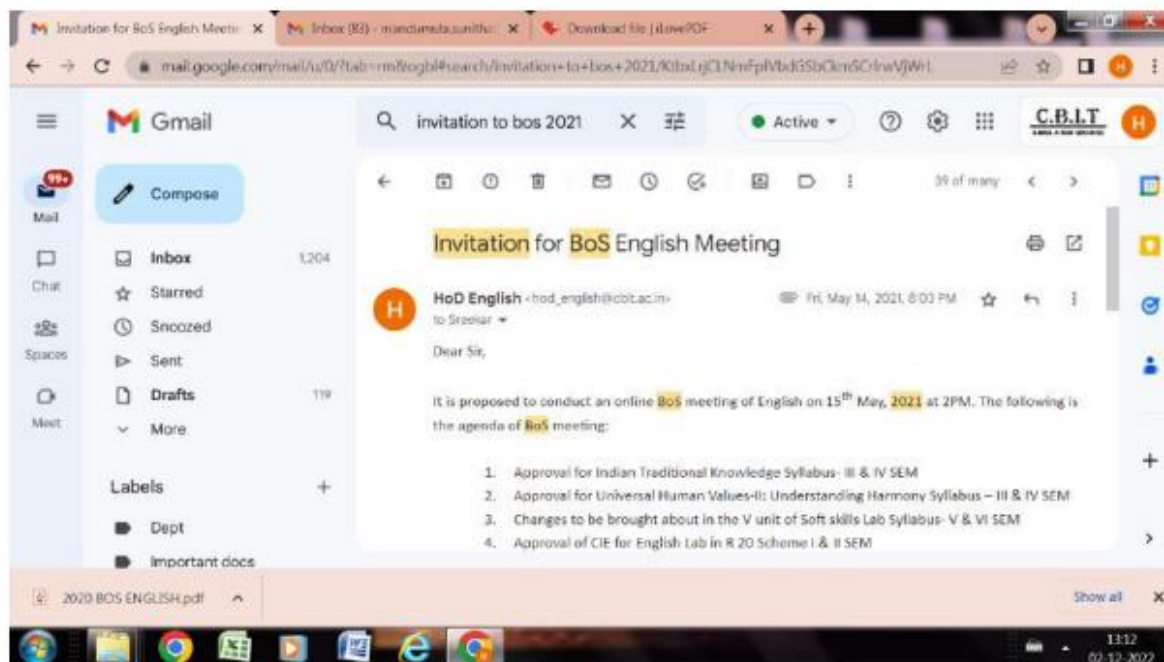
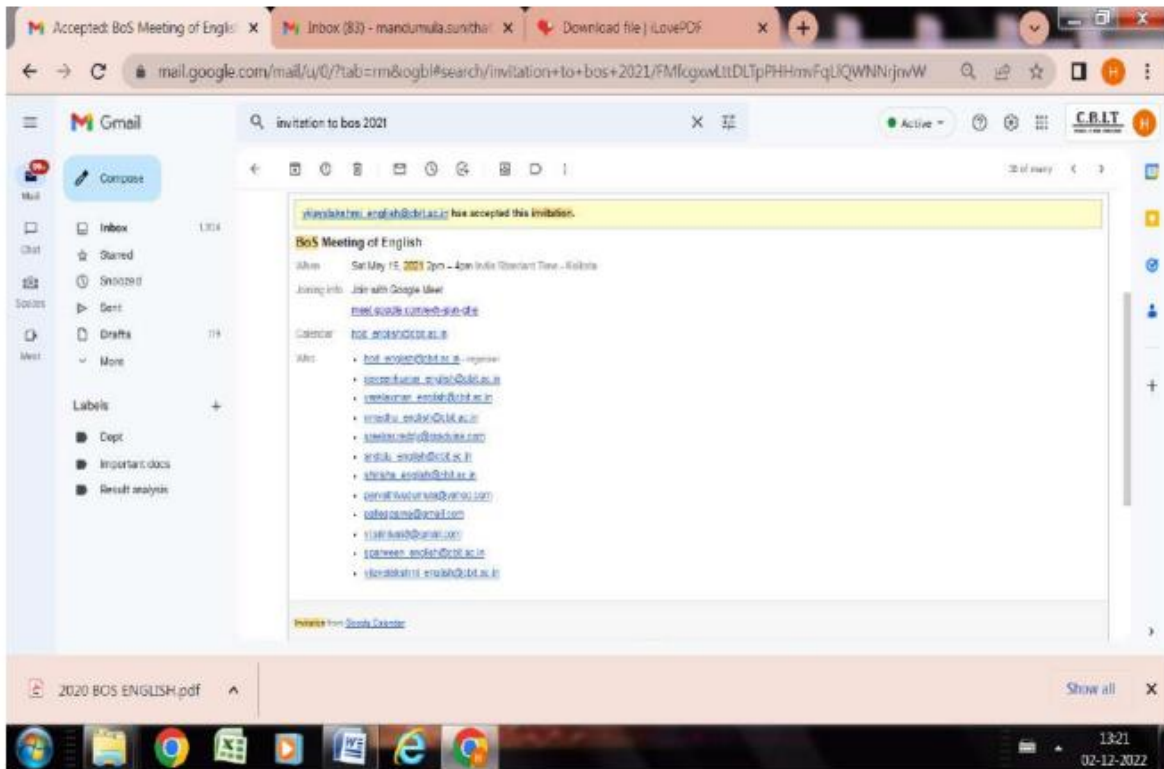
**COMMON TO ALL BRANCHES**

**Course Name & Code : ENGLISH LAB 22EGC02**

**Evaluator: DR SHAGUFTA PARWEEN**

Sno	Performance Indicator	5	4	2	0/1	PI Score
1	Pre Activity Preparation work – 5 M	Well prepared for the activity with a clear specifications, plan/design and additional information	Adequately prepared for the activity with clear specifications and plan/design	Minimal preparation and without clear specifications and plan/design	Student has not prepared for the activity and no observation book/ to be improved	
2	Activity Performance 5 M	Student conducts the experiment well, and communicates without hesitation and grammatical flaws.	Student conducts the experiment, and communicates with minimal hesitation and grammatical flaws.	Student does not conduct the experiment satisfactorily, and communicates with hesitation and grammatical flaws.	Student does not conduct experiment, hesitates a lot and makes a lot of grammatical errors while communicating / to be improved	
3	Post Activity Analysis[Viva, Inference] 5M	Demonstrates an understanding of the experiment/activity. Infers and answers all the Questions posed by Instructor	Demonstrates Partial understanding of the activity; Able to answer Few Questions posed by Instructor	Demonstrates Partial understanding of the activity; Unable to answer the Questions posed by Instructor	Neither demonstrates understanding of the activity nor answer the Questions posed by Instructor	
4	Record Writing 10M	Record with well-organized content and has no error in grammar, capitalization, punctuation and spelling. Easy to read and navigate	Student record is as per the format and specifications. Report has few errors in grammar, capitalization, punctuation and spelling requiring some editing and revision	Student record is incomplete and inadequate. Report has errors in grammar, capitalization, punctuation and spelling requiring editing and revision	Inadequate content and unsatisfactory style. Record has many errors in grammar, capitalization, punctuation and spelling. Requires major editing and revision / to be improved	

# BOS Invitation 2021





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