



# CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

An Autonomous Institute | Affiliated to Osmania University  
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbit.ac.in



COMMITTED TO  
RESEARCH,  
INNOVATION AND  
EDUCATION

45  
years

No.CBIT/167/Admn./2024

Dt.01.09.2024

## CIRCULAR

Sub: Incessant rains and adverse weather conditions – Declaration of holiday  
by Govt. of Telangana and Osmania University – Reg.

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As per the instructions of the Government of Telangana and Osmania University regarding declaration of holiday for all Educational Institutions (Govt., Aided & Private) on 02.09.2024 keeping in view the persistent rains and inclement weather conditions.

Hence, holiday is declared for the Institute on 02<sup>nd</sup> September, 2024. This holiday will be compensated later as per the Institute's norms.

In view of the Orientation Program, that is scheduled for 04.09.2024, the Organizing Committee is advised to instruct any faculty or staff members from various committees to attend the college tomorrow to ensure the smooth conduct of the event.

All the Advisors, Directors, Associate / Assistant Directors, Heads of Departments and In-charges of Sections, Librarian, Asst. PD, Administrative Departments, viz., Principal's Office, HR Department, AEC, CoE, Accounts Department, Project Office, Directors' Office, Purchase Department, and General & Electrical Maintenance Departments, are advised to utilise the services of any of their staff tomorrow to attend any emergency work as needed, which will ensure the uninterrupted flow of administrative activities, etc.

**PRINCIPAL**

To

All Advisors, Directors, Associate / Assistant Directors, Heads of the Departments, In-charges of Sections, CoE, Librarian, Head-HR, Asst. PD, In-charges of Staff & Students' Transport and PRO for information and arrange for circulation among all the staff and students under their control.

C.C. to the Team, WBC, to upload the Circular on to the Institute's Website immediately.