

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

a) Preparation of Academic Almanac

The institute systematically plans and implements program-specific academic calendars, outlining semester-wise schedules to ensure effective academic management. At the start of each academic year, the Director-Academics, in collaboration with the Director-AEC and the Controller of Examinations (COE), develops the academic calendar in accordance with the guidelines provided by regulatory bodies. The calendar encompasses key milestones such as course registration, instructional periods spanning 15 to 16 weeks, and examination schedules.

b) Adherence to the Academic Calendar

To ensure strict adherence to the academic calendar, departments formulate detailed action plans. This process begins with soliciting course preferences from faculty members, followed by the assignment of courses to the respective instructors. Subsequently, comprehensive timetables are prepared, distributed, and prominently displayed at the start of the semester. Faculty members assigned to courses develop academic Teaching/Lesson Plans in a standardized format aligned with the almanac. These lesson plans are reviewed and approved by the Head of the Department (HOD) after being verified by designated course coordinators.

A Common Course Committee (CCC) is established to oversee the effective implementation of the academic calendar and the Teaching-Learning Process. To maintain academic quality, the IQAC conducts three academic audits for each semester. These audits focus on verifying course files, identifying slow learners, and assessing the attainment of course outcomes, ensuring continuous improvement in academic delivery.



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An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbbit.ac.in

Approved by Research Centers Accredited by Quality Audit 2021
2022
2023

COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

45
years

No.CBIT/D-ACAD/2023/14

Date: 21.10.2023

REVISED ALMANAC 2023-24

Name of the Program: B.E. / B. Tech

Semesters: III to VI

III and V Semesters of BE/B. Tech		
1	Commencement of class work	04.09.2023
2	Dasara Holidays	23.10.2023 to 28.10.2023
3	Class Test - I	30.10.2023 to 01.11.2023
4	Continuation of Class work	02.11.2023 to 16.12.2023
5	Last Date of Instruction	16.12.2023
6	Class Test - II	18.12.2023 to 20.12.2023
7	Preparation, Practicals and Semester End Examinations	21.12.2023 to 12.01.2024
8	Sankranti Holiday and Winter Vacation	13.01.2024 to 10.02.2024

IV and VI Semesters of BE/B. Tech		
1	Commencement of class work	12.02.2024
2	Sudhee & Shruthi (Techno cultural Sports Fest)	26.02.2024 to 01.03.2024
3	Continuation of Regular Class Work	04.03.2024 to 01.04.2024
4	Class Test - I	02.04.2024 to 04.04.2024
5	Continuation of Regular Class Work	05.04.2024 to 18.05.2024
6	Last Date of Instruction	18.05.2024
7	Class Test - II	20.05.2024 to 22.05.2024
8	Preparation, Practicals and Semester End Examinations	23.05.2024 to 15.06.2024
9	Internship / Summer Vacation	17.06.2024 to 27.07.2024
10	Commencement of V and VII Semesters for the Academic Year 2024-2025 (tentative)	29.07.2024

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No.CBIT/D-ACAD/2023/13

Date: 21.10.2023

REVISED ALMANAC 2023-24

Name of the Program: B.E. / B. Tech

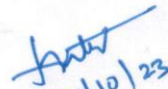
Semesters: II

II Semesters of BE/B. Tech		
1	Commencement of class work	05.02.2024
2	Techno Sports Cultural Festival - Sudhee & Shruthi - 2024	26.02.2024 to 01.03.2024
3	Commencement of class work	04.03.2024 to 17.04.2024
4	Class Test - I	18.04.2024 to 20.04.2024
5	Commencement of class work	22.04.2024 to 29.05.2024
6	Last Date of Instruction	29.05.2024
7	Class Test - II	30.05.2023 to 01.06.2024
8	Preparation, Practicals and Semester End Examinations	03.06.2024 to 24.06.2024
9	Internship / Vacation	25.06.2024 to 27.07.2024
10	Commencement of III Semester for the Academic Year 2024-2025 (Tentative)	29.07.2024


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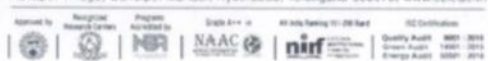
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3	Commencement of class work	04.03.2024 to 17.04.2024
4	Class Test - I	18.04.2024 to 20.04.2024
5	Commencement of class work	22.04.2024 to 29.05.2024
6	Last Date of Instruction	29.05.2024
7	Class Test - II	30.05.2023 to 01.06.2024
8	Preparation, Practicals and Semester End Examinations	03.06.2024 to 24.06.2024
9	Internship / Vacation	25.06.2024 to 27.07.2024
10	Commencement of III Semester for the Academic Year 2024-2025 (Tentative)	29.07.2024


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No.CBIT/D-ACAD/23/10/5

Date: 25-10-2023

**Academic Calendar
(Academic Year 2023-24)
VII Semesters of B.E./B.Tech.**

Week No.	Starting Date	Academic Activity During the Week
1.	24-07-2023	Commencement of class work
2.	31-07-2023	Continuation of class work
3.	07-08-2023	Continuation of class work, Release of Assignment-I
4.	14-08-2023	Continuation of class work
5.	21-08-2023	Continuation of class work, Slip Test-I Class Review Report & Display of consolidated attendance till 4 th week of class work.
6.	28-08-2023	Continuation of class work
7.	04-09-2023	Continuation of class work
8.	11-09-2023	Continuation of class work
9.	18-09-2023	Class Test-I (18-09-2023 to 20-09-2023) Continuation of class work, Class Review Report & Display of consolidated attendance till 8 th week of class work.
10.	02-10-2023	Continuation of class work, Display of Class Test-I Marks
11.	09-10-2023	Continuation of class work, Slip Test-II
12.	16-10-2023	Continuation of class work, Release of Assignment-II
13.	23-10-2023	Dasara Holidays (23-10-2023 to 28-10-2023)
14.	30-10-2023	Continuation of class work Class Review Report & Display of consolidated attendance till 12 th week of class work.
15.	06-11-2023	Continuation of class work, Slip Test-III Last Day of Instruction: 12-11-2023
16.	13-11-2023	Class Test-II (13-11-2023 to 15-11-2023), Preparation & Practical: 17-12-2023
17.	20-11-2023 to 08-12-2023	Display of Class Test-II Marks, Display of consolidated attendance till 16 th week of classwork. Preparation and Practical & Semester End Examinations (SEE)
18.	09-12-2023 to 03-01-2024	Winter Vacation
Continuation of VIII Semester for the Academic Year 2023-24: 04-01-2024		


Principal

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