



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY
An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbit.ac.in

Approved by: Recognized Research Centers: Program Accredited by: Grade A++ in All India Ranking 151-200 Band ISO Certifications: Quality Audit: 2001-2018, 2021-2023 Energy Audit: 2005-2019

COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

45
years

The following faculty members are drafted as Student counsellors / Mentors to BE/B Tech (SEM-II) for the AY 2023-24

Sl. No	Section	Day/ Hour	Faculty Name-1	Department	Mobile No	Faculty Name-2	Department	Mobile No	Faculty Name-3	Department	Mobile No
1	CIV-1 (A1)	Wed/14:00-15:00	Dr Y Srinivasa Reddy	Physics	9849419334	Dr V Omeshwar Reddy	Mathematics	9866400730	Dr. Angushman Das	Civil	9991016357
2	CIV-2 (A2)	Sat/14:00-15:00	Dr K Rajagopal	Physics	9963902775	Dr. Md.Sarfaraaj	English	9397301714	Dr. Arshad Choudhary	Civil	8134834708
3	CHM (B)	Mon/14:00-15:00	Dr. B. Sreenivasa Reddy	Physics	9849272455	Dr.Lakshmi Sireesha	Mathematics	9100170192	Dr. B. Ganesh	Chemical Engg	9182506330
4	CSE-1 (C1)	Mon/14:00-15:00	Dr.M.Mamatha	Chemistry	9848711523	Dr. G. Narsimhlu	Mathematics	9490266616	Dr. Rahul	Mechanical	9701333342
5	CSE-2 (C2)	Sat/14:00-15:00	Dr. P.Muralikrishna	Chemistry	9908385150	Dr K Sharada	Mathematics	9963458781	Dr. Inturi Vamsi	Mechanical	8977767713
6	CSE-3 (C3)	Sat/14:00-15:00	Dr.M.Rama Devi	Chemistry	7075428999	Mr M Amarnath	Mathematics	9866197869	Dr. Santoshi Kumari	Mathematics	8618799545
7	CSM (C4)	Thu/14:00-15:00	Dr.K.Ramesh	Chemistry	9849116946	Dr P Suresh	Mathematics	984832537	Dr N. Jyothirmayee	Mechanical	9966006984
8	CIC (C5)	Thu/15:05-16:05	Dr.D.Saritha	Chemistry	9591908844	Dr. P V M Ruth	CET	9849853963	Dr. R.P. Chowdhary	Mechanical	9177220635
9	EEE-1 (D1)	Wed/14:00-15:00	Dr. S. Shanmukha Rao S	Physics	9630680607	Dr Palle Kiran	Mathematics	9573273272	Dr. Yashoda Sreeram	Mechanical	9440423518
10	EEE-2 (D2)	Fri/14:00-15:00	Dr S.Shravan Kumar Reddy	Physics	9989828160	Dr. A. Vijaya Lakshmi	English	9849533161	Dr B. Linga Reddy	Physics	9866755375
11	ECE-1 (E1)	Tue/13:00-14:00	Sri G Nataraju	Physics	9966678880	Dr.N.V.Koteswara Rao	ECE	9848244879	Ms. R Navaneetha	Mechanical	9502884137
12	ECE-2 (E2)	Mon/15:05-16:05	Dr Santhosh Kumar A	Physics	9045495335	Dr M Mamatha Thakur	Mathematics	9618778184	Smt. D. Sony	ECE	9700583344
13	ECE-3 (E3)	Fri/14:00-15:00	Dr M Chandra sekhar	Physics	7981058330	Mr. Srinivas Andoju	English	9000356111	Prof. Vivek Singh Kushwah	ECE	7987140704
14	MEC-1 (F1)	Tue/15:05-16:05	Dr M Subhadra	Physics	9290710624	Dr A Padma	Mathematics	9248024866	Mr. D. Ravi	Mechanical	9030222181
15	MEC-2 (F2)	Mon/14:00-15:00	Dr B Pratima	Physics	8939106685	Dr. P. Kiran Kumar	Mechanical	9346326852	Dr. K. Gurubrahmam	Mechanical	9491377882
16	INF-1 (H1)	Tue/15:05-16:05	Dr.T.V.Surendra	Chemistry	8754303559	Dr. N. Janardhan	Mechanical	9640697772	Dr. V. Jaipal Reddy	Mechanical	9966336477
17	INF-2 (H2)	Sat/15:05-16:05	Dr. K. Laxmi	Chemistry	9849598234	Dr S. Swatmaram	Mathematics	9849167507	Dr. P R K Prasad	Mechanical	9848223473
18	INF-3 (H3)	Sat/15:05-16:05	Dr.G.Saidulu	Chemistry	9959965588	Dr B R Sreedhar	Mathematics	9440461196	Dr. K. Kishore	Mechanical	8309364470
19	AID-1 (I1)	Wed/14:00-15:00	Dr.N.Mahender Reddy	Chemistry	9866640032	Dr M. Madhu	Mathematics	9248358378	Sri Ch. Sarath Reddy	Mechanical	9494721947
20	AID-2 (I2)	Tue/14:00-15:00	Dr. S. Shylaja	Chemistry	9885493139	Dr G Deepa	Mathematics	9490190646	Prof. N V Srinivasulu	Mechanical	8919673860
21	AIM (J)	Mon/14:00-15:00	Dr.G. Venkata Ramesh	Chemistry	8076909068	Dr V Sree Ramani	Mathematics	9063345670	Mrs. T. Ramya	AIML	8897505973
22	Bio-Tech.	Tue/14:00-15:00	Dr K Vinay Kumar Reddy	Physics	9966352545	Dr M Ganeshwara Rao	Mathematics	9490316979	Dr. B. Sumithra	Bio-Tech	8978933631

Note: One third of total class strength is allotted to each faculty (Faculty-1, faculty-2, faculty-3) respectively.

Incharge, B.E/B.Tech I Years



Principal



MENTORING DIARY AND STUDENT'S PROGRESSION RECORD BOOK

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CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

(Autonomous and Affiliated to Osmania University, Six UG Programs Accredited by NBA,
Accredited by NAAC with 'A' Grade, ISO 9001:2015 Certified Institution)

Chaitanya Bharathi (PO), Kokapet (V), Gandipet (M), Ranga Reddy (Dist.),
Hyderabad - 500 075, Telangana

Phone: 8466997201, E-Mail: principal@cbit.ac.in, Website: www.cbit.ac.in

Sanga. Sathwik
Roll no.:- 160122734112
EEE-D₂

MENTORING DIARY AND STUDENT'S PROGRESSION RECORD BOOK



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I.PREAMBLE:

This book is a record of Student's progression and the mentoring activity conducted by the mentors to support their progression.

II.STUDENT'S PROGRESSION:

A process that ensures required progress of a student in terms of passing the examinations with good grades, acquiring knowledge in the subjects chosen and proper application of the same. It would be necessary to observe the progress of a student on a continuous basis and review periodically (monthly or fortnightly) in order to support and facilitate student's progression.

III.MENTORING:

Mentoring is a partnership between Mentor and Mentee. Mentors are student-centric teacher- friends who help young adult learners in their transitory phases and challenging times. It is based on mutual trust and respect. It has been introduced for obtaining a holistic assessment of the learners' performance and providing inclusive spaces for growth and development. Mentors apply their guidance, experience and expertise in promoting their mentees professionally and personally, through interpersonal engagement. They build bridges among various stakeholders (Students, Teachers, Parents, Principal, Management etc.)

(A). Objectives of Mentoring

- Creating opportunities amongst college groups & communities for bonding
- Refining teacher-student communication outside classroom
- Maintaining data base of student performance, attendance details & drop outs
- Supporting personal & professional growth & monitoring psychological growth & progress
- Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
- Locating & solving attendance issues
- Providing sustained motivation
- Ensuring & providing feedback for parents and institute authorities as well
- Identifying learning needs
- Assisting in developing rights, responsibilities & values
- Provisioning a Comprehensive Personal Student Record
- Cultivating a healthy learning environment in college

(B). Expected Outcomes

- A healthy Learning Environment
- Vibrant Peer Group Exchanges
- Creation of positive communication channels among Principal, Parents, Staff & Students
- Enhancing a feeling of belonging among students
- Self-confident, bold & an active, enthused student community
- Better attendance, lesser dropouts and good psychological health of students

- Confident Parents
- Improved Performance
- Mentor Certificate

In short, Mentoring aspires to bring transformational positive changes. It augments self-confidence, improves peer bonding and prepares mentees for career advancement.



(C). CBIT Student Mentoring System

Each faculty will be the mentor for a group of 20 to 25 students. First year students will have mentors from the department of basic sciences, Mathematics and Humanities and second, third, fourth year students will have mentors from the parent department. Departmental faculties will continue to be mentors for the same group of students till their graduation.

(I). Roles and Responsibilities of Mentors

- Conduct an orientation meeting at the entry level (1st Semester/ 3rd Semester as the case may be) for appraising them of the process & make them prepare an Orientation Report
- Select a spokesperson/representative for the group
- Collect data of mentees at every stage & also see that the students fill their data from their side without fail. Also ensure the authenticity of the data.
- On locating their need for marked improvement in certain areas (General/Academic/Career/Personal etc.), refer the same to respective Heads of Departments
- Track the attendance and performance records & identify reasons, need if any, and prepare a Review Report with constructive suggestions
- Ensure frequent value-added student visits to the library, Fitness centre and other such, essentially in the allotted time slots and additionally in other permitted slots, if necessary.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Student Counselling Committee, through proper channel
- Notify to the Director-SA & P through proper channel about students with special talents
- Motivate them to take part in activities that can accrue more credits
- Compile their progress in performance through a Performance Chart & discuss threadbare with them, the details as the mentees produce the Mentor Certificate for career mobility and advanced studies.
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)

- Meet them weekly, submit a report at least twice in a month to the HoD and record the same as a Review Report, to be sent to the Director-SA&P at least once in a month.
- A total of FOUR reports to be prepared and submitted (One Orientation & Three-Monthly Reports)
- Ensure holistic wellbeing of Mentee by sticking to the following
 1. Continuously monitor, counsel, guide and motivate the students in all academic matters
 2. Advise students regarding choice of electives, project, summer training, MOOCs, Honours degree, etc.
 3. Contact parents / guardians if situation demands e.g., shortage of attendance, academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities etc. (in co-ordination with the class teachers)
 4. Advise students in their career development/professional guidance
 5. Keep contact with the students even after their graduation
 6. Intimate HOD and suggest if any administrative action is called for
 7. Maintain a detailed progressive record of the student
 8. Maintain a brief but clear record of all discussions with students
- Mentor can assess and grade the students; but not for showing any discrimination.

(ii). Parameters for Mentee Assessment

Assessment by Mentors is a continually evolving process. It should be engaging and student-centric. Assessment rather than evaluation, supports student initiatives to help themselves in improving their performance. It focuses on certain criteria for grading the mentee such as whether the Mentee

1. is Punctual
2. Undertakes responsibilities-Spokesperson/Leader/Peer Mentor or any other
3. Engages in Quality Voluntary Interaction, frequently
4. Undertakes Supportive/Positive/ Roles
5. Employs Personal Development Strategies-Seeks suggestions/is cordial in taking advice/is prompt in following instructions/ applies given inputs for personal improvement/ is meticulous in providing feedback
6. Develops Team Spirit & Team building initiatives
7. Cultivates commitment/remains accountable for his or her omissions & commissions
8. Has creative impulses & exhibits them in extra/co-curricular activities
9. Demonstrates healthy Interpersonal Skills
10. Promptly furnishes all the required data

Note: All the above criteria are graded equally. Each criterion is ascribed a value of 1 and the scores are calculated on a scale of 1 to 10.

GRADING KEY Performance Grade Scores **Excellent- A+ :8 and above** **Very Good- A: 6 & 7** **Good: B 5-6; Satisfactory-C: Up to 4.**

The Mentor-Mentee interaction provides an opportunity to document the journey of a learner's life. It is a portal for the mentee to carry his/her progress into the larger world space. Therefore, kindly generate the certificate with care and precision.

(iii). Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra/co-curricular activities and academic advancement)
- Fill all the information that is sought from you in the prescribed format and location, at every stage as indicated in the 'Mentor's diary and student's progress record book'.
- Know what you want and ask for what you need

- Identify special goals that you want to achieve and discuss it clearly with your mentor to decide the mission to achieve them. Prepare a pathway to your goals at the beginning of every year.
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully & cordially & discuss future course of action with your mentor
- Attend mentor meetings regularly & punctually
- Provide feedback and communicate healthy developments in you. Reciprocity in interaction is the key to a successful mentor-mentee relationship

(IV). Responsibilities of HOD:

1. Meet all mentors of your department at least once a month to review proper implementation of the system
2. Advise mentors wherever necessary
3. Initiate administrative action on a student when necessary
4. Keep the Director- SA& P and Principal informed

IV. CAREER GUIDANCE:

It is imperative to have a clear idea of career options right from the beginning of your engineering study. Following information will be helpful in this regard:

A. Placements:

1. Have a consistently good academic record as this gives an edge over others.
2. Non-CSE/IT students also must develop mastery of 'C' language.
3. Referrals from employed friends give an edge over the others in getting a job. One must mail his/her resume to all friends and relatives in the desired companies.

B. Job Sites:

Job sites introduce you to companies, register with different sites as they play a vital role in the initial process of recruitment.

C. Jobs in Defence:

Opportunities galore in Defense Services like Air force, Army and Navy await students. Planning for these has to be done right from second year.

D. Higher Studies

1. **Higher Studies Overseas:** USA, Canada, UK, Germany, Australia, Sweden and other European Countries offer opportunities galore for higher studies. Excellent opportunities are available in the USA. Keep the following in mind while seeking studies abroad:
 - High scores in GRE and TOEFL are required to get admission in good US universities. Assistantships will also be given to students who have excellent scores in GRE and to those who carried out their project work in hi-tech industries.
 - Identification of professors in different Universities in areas of interest of students is a must for admission and also for getting financial assistance. This helps in the Visa process also as the USEmbassy asks probing questions on how the proposed institution will help in fulfilling academic aspirations etc.

- The Record of Interaction with the professors which matches with the career objective can be quoted and shown during processing.
- In general, one should not apply to top Universities alone, two at higher level, two at medium level and two low ranking Universities may be chosen so that possibilities of securing assistantship can also be enhanced.
- Preparations for GRE and TOEFL examinations are essential for going to US Universities and this should start as early as in First year engineering itself.
- Those who are unable to get Visa to USA, can apply to Germany, Sweden, and Norway, where education is free and courses are taught in English medium. You can also explore the possibilities of applying to Canada, Australia, New Zealand, UK, Singapore, etc.

2. **Higher studies in India through "GATE"-to enter into institutions of higher learning:** IITs conduct GATE examination every year for admission into various PG programs in India. All IITs, University Colleges and other renowned institutions consider GATE score as the criterion for admission to P.G. courses. GATE examination is basically on technical competence in the specialized area for which admission is sought. The courses and the syllabus for each course are clearly defined in the GATE application. It is advisable to take coaching in various coaching centres for improving proficiency.

3. **Higher Studies in Management institutions through CAT or Entrance Exams of any specific institution like ISB/SYMBIOSIS/ICFAI/XLRI/TAPMI, etc:** Many students are trying for admission in to IIMs, XLRI, TAPMI, ISB, SYMBOSIS, MDI, FMS, IIFT, Narsee Monjee, etc as there is more emphasis on management education these days. The type of entrance examination conducted is different, and is known as 'CAT'. Effective mastering of communication skills, both written as well as oral is required for performing well in CAT.

E. Training through Internships, Apprenticeships and other Training Programs:

1. **Internship:** An internship gives an insight into the technicalities of a job in your field. By the end of internship, one would have learnt the work and also gained some amount of formal work experience.
2. **Apprenticeships:** Apprenticeships help students to learn the technical skills while undergoing training in an organization. Several organizations such as Defence Labs, BHEL, HAL, BDL, etc. offer such apprenticeships. The Govt. of India offers one year Apprenticeship to graduate engineers with nominal monthly remuneration. Applications which are available at TASK need to be filled giving all details. TASK will inform the posting to a specific company after processing the papers. For further information on the matter, Training and Placement Section may be contacted.
3. **Training Programs:** One must also consider training programs in state-of-the-art technologies like Artificial Intelligence, Machine Learning, Deep Learning, and Block Chain Technologies which may lead to subsequent absorption in IT and ITES industries.
4. **Short-Term Projects:** Short-term projects help a student in getting practical knowledge of his/her vocation, this later helps in handling interviews in a better way.

F. Opportunities through Entrepreneurship:

The Govt. of India is encouraging entrepreneurship through various programs. In this regard, a careful study has to be made to select the area in which an industry has to be setup. Getting practical experience in the areas concerned is advised so that the difficulties that are likely to be faced when the industry is setup can be understood and addressed.

V. TRAINING IN EMPLOYABILITY SKILLS

- A. **Employability:** Employability relates to a graduate's achievements and their potential to gain a graduate job. Achievements relate to the degree itself but importantly also include transferable skills gained from studying at college / university.

B. Employability Skills: A set of achievements – skills, understandings and personal attributes that make graduates more likely to gain employment and be successful in their chosen occupations, which benefit themselves, the workforce, the community and the economy.

C. What do Employers Want?

● Intellect	● Professionalism
● Programming Skills	● Business awareness / focus
● Commercial awareness	● Problem solving
● Willingness to learn Knowledge	● Self-awareness
● Resilience/flexibility	● Self-promotion
● Adaptability	● Exploring and creating opportunities
● Self-regulatory skills	● Action planning
● Self-motivation	● Networking
● Communication skills	● Decision making
● Writing Skills	● Negotiation
● Interpersonal skills	● Political awareness
● Teamwork	● Coping with uncertainty
● Self-assurance/self-confidence	● Development focus
● Initiative and drive	● Transfer skills
● Leadership	● Enterprising
● Enthusiasm/commitment	● Knowledge

D. BASIC SKILLS REQUIRED FOR EMPLOYMENT

Following table shows basic skills required to be employed and how they can be honed/exhibited by the Mentee:

1. Listening-Receives, attends to, interprets and responds to verbal messages.	<ul style="list-style-type: none"> ● Responds through eye contact to oral messages that require action, acts on oral instructions, classifies unclear messages and retains verbal communication for later use.
2. Speaking–Organizes ideas and communication orally.	<ul style="list-style-type: none"> ● Clearly speaks thoughts related to work tasks and understands messages. ● Speaks confidently before a group of people.
3. Reading: Locates and interprets written information in prose and in documents such as manuals, graphs and schedules.	<ul style="list-style-type: none"> ● Finds written information related in at ask. ● Accurately retrieves/communicates the meaning of the information. ● Acts on the information to complete the assigned task.
4. Writing: Communication of thoughts, ideas, information, and messages in writing. Create documents such as letters, directories, reports, graphs and flow charts.	<ul style="list-style-type: none"> ● Accurately generates notes/messages related to a task. ● Clearly, correctly and lightly writes notes. ● Creates documents such as letter directories, reports, graphs and flow charts.

<p>5. Aptitude (Quantitative, Verbal and Logical): Performs basic computations and approaches practical problem by choosing appropriately from a variety of mathematical techniques.</p>	<ul style="list-style-type: none"> • Uses basic mathematical techniques, vocabulary lists, verbal analogies, and logical reasoning to solve practical problems related to a work task. • Accurately solves various problems involving critical thinking.
<p>6. Interaction with others</p>	<ul style="list-style-type: none"> • Uses effective verbal and non-verbal communication techniques for effective communication.
<p>7. Demonstrates integrity, honesty and chooses ethical courses of action.</p>	<ul style="list-style-type: none"> • Displays ethical behavior according to work policies and procedures, e.g. keeps certain information confidential • Honors commitments • Tells the truth • Begins work on time • Is appropriately dressed and groomed • Respects fellow workers and equipment
<p>8. To serve clients/ customers; and work to meet their expectations</p>	<ul style="list-style-type: none"> • displays a positive attitude to ward people and the job • positively responds to direction and suggested correction • displays confidence in learning new tasks • is courteous and respectful
<p>9. Participates as a member of a team. Contributes to group efforts, demonstrates leadership skills as appropriate to assigned position</p>	<ul style="list-style-type: none"> • work well with others displaying warmth and friendliness toward them • shows connectedness with employees • open to working with various employees • willingness to initiate action in collaboration with other team members.
<p>10. Demonstrates leadership skills, setting a positive example and teaching others.</p>	<ul style="list-style-type: none"> • Engages in challenges and acts with energy shows connectedness with employees. • Explores cause of problems. • Engages in reflective. Yet proactive thinking when doubt and disagreement arise. • Maintains self-control during challenges • Open to training or assisting new employees. • Uses positive phrases to encourage confidence in others. • Contributes to a positive work climate.
<p>11. Works well with women and men from diverse backgrounds</p>	<ul style="list-style-type: none"> • Appears to show no bias in working with others from diverse backgrounds, cultures or opposite gender • Verbally acknowledges effort so fall co-workers for the effort given in the work place • Shows an openness to work with all employees.

VI. IMPORTANCE OF PARTICIPATING IN CO-CURRICULAR ACTIVITIES:

Participating in various activities conducted in the college and in highly reputed institutions helps in building professional career. Take part in following activities right from your freshman year:

• Free writing	• Assignment outlines
• Brainstorming	• The sis statements
• Mind-mapping	• Research assignments
• Periodical self-assessment	• Team work exercises
• Reading responses	• Structured note taking
• Questions formulation	• Peer assessment
• Conversation prompts an responses	• Roleplaying
• Logical Reasoning	• Problem solving
• Vocabulary lists+definitions	• Summaries
• Work place scenarios	• Online resources critique
• Rough drafts	• Description of aprocess
• Project exhibitions	• JAM sessions
• Programming/codingcontests	• Rubik'scube competition
• Summer Internships	• Mathematical Contests
• Business English Certificate Course	• What's the Good word competition
• Debates	• Creative Writing Competitions
• Technical Seminar / Poster	• Entrepreneurship activities

VII. IMPORTANCE OF PARTICIPATING IN EXTRA-CURRICULAR ACTIVITIES:

All employers normally look out for students and graduates who have a range of skills, personal qualities and experience, which will help them to be productive in the workplace. Extra-curricular activities give you the chance to develop these by doing things you enjoy. This is the best opportunity to have fun and make yourself more employable at the same time. By taking part you'll build long-lasting friendships and connections, meet students from different backgrounds, and gain transferable skills such as communication, teamwork, organisation, problem solving and time management. It will also improve your confidence.

If you want to go a step further you could become chairperson, treasurer or secretary of your club or society to develop your leadership abilities.

Besides, your creativity is nurtured when you participate in extracurricular activities such as various artforms. On the other hand, participation in Games and Sports will recharge yourself and keeps you fit physically and mentally. When your health is in place, everything else will automatically fall in groove.

Realising this importance, CBIT has facilitated the students with a number of Student Clubs. Get familiarised to these clubs through your respective mentors/ Student Coordinators of various clubs / Directorate of student affairs and join in your choicest.

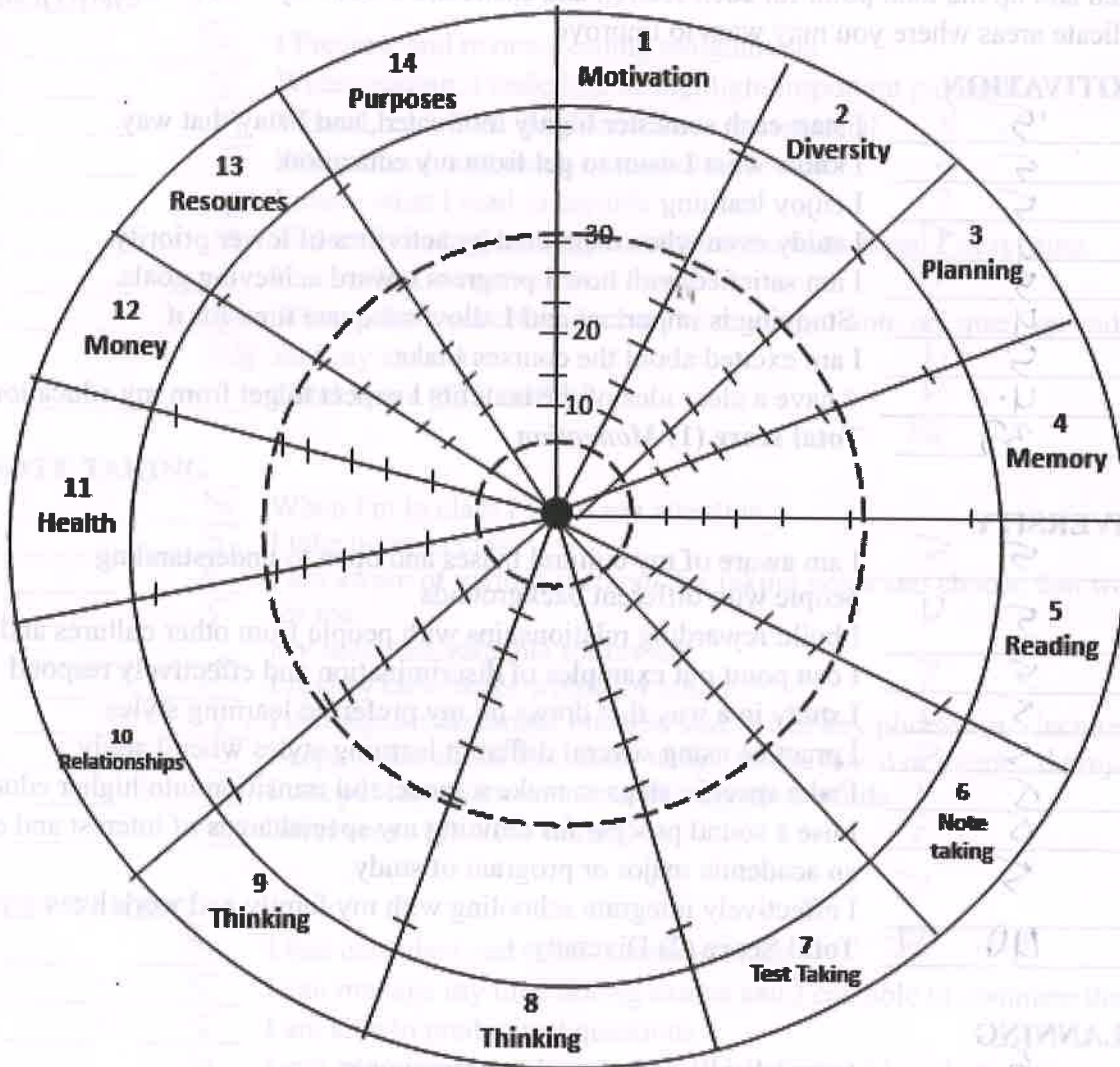
VIII. COUNSELLING:

Counselling is an art of helping the student unveil the strengths, overcome the weaknesses, boost up confidence and achieve goals. Proper counselling given at an appropriate time will certainly be a life shaping

and at times can be even a lifesaving means for the student. Depending upon the personal, social, economic and Psychological background of the student, the counselling needs of a student arise besides being influenced by the ambient environment of the student at the campus and home. In the normal course, the mentors are expected to identify these counselling needs and refer them to the Director-SA&P through their respective HoDs. However, all the mentors are in general expected to be equipped with the basic knowledge of counselling the students, as every good teacher usually does. Specific cases of extremity will of course be referred to Specialists such as Doctors, Psychologists, Personality Trainers etc., as the case may be.

Some basic tips for discovering the counselling needs of a student at the beginning of each semester, are given here under.

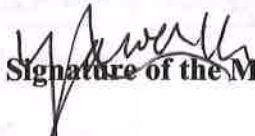
IX. DISCOVERY WHEEL

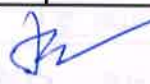


This is a tool to discover the strengths and weaknesses of a person in a figurative way, in the wheel form. The wheel strikingly depicts how strong or how weak a person is, in the chosen areas. The strength or weakness is plotted radially in the wheel, based on the marks scored by an individual in various areas. Any individual can assess himself or herself, by responding to the questionnaire under each area, honestly and sincerely. Mentors must see that the wheel is plotted by each student at the beginning of each semester so that any possible help in the form of counselling can be given to them.

COUNSELING NOTES

S.No	Date	Remarks	Signature
		<p>Need to take every class seriously whether you like the subject or not.</p> <p>Hoping to be topper in the class but he has to take his / can interest in every class/subject.</p>	

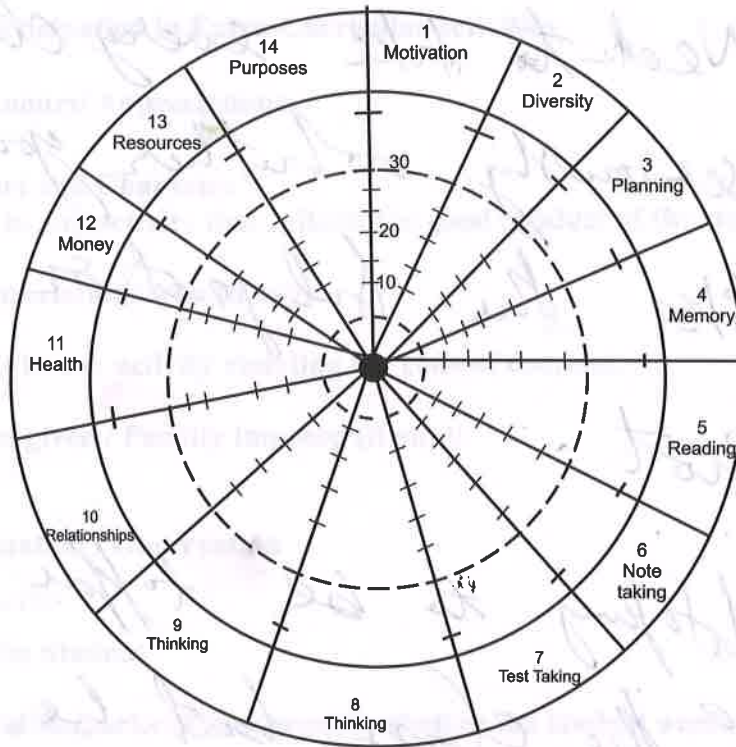

Signature of the Mentor
Director - SA & P


Signature of the Head

PRINCIPAL

3. BE / B.Tech./M.E./M.Tech./M.C.A/M.B.A/(_____) III-SEMESTER

(A). DISCOVERY WHEEL for III Semester



(B). DESCRIBE YOUR GOALS FOR THIS SEMESTER AND THE PATHWAYS PLANNED TO REACH THEM:

Signature of the Head

PRINCIPAL

Signature of the Director

Director - RA & P

(C). Monthly Attendance Details: (T: total classes P: Present)

S.No	Course	1 st Month		2 nd Month		3 rd Month		4 th Month		Remarks
		T	P	T	P	T	P	T	P	
1	22CEM01 - E.S	2	2							
2	22CSC29 - C&DS	13	11							
3	22EECO3 - ECA	9	9							
4	22EECO4 - EMPT	10	8							
5	22EECO5 - EMP	13	11							
6	22EECO6 - AEC	15	13							
7	22MTC09 - A.M.	15	13							
8	22EECO8 - AEC Lab	9	9							
9	22CSC30 - C&DS Lab	8	8							
10	22EECO7 - ECA Lab	2	9							
	Total	118	95							
	Percentage	100	87							

(D). Details of Marks Obtained in Assignments/Quizzes/ CIE and SEE

S. No	Course	Assignment / Quiz (10)			Slip Test (5)			Class Test-1 (20)	Class Tests-2 (20)	Attendance (5)	CIE Final (40)	External	Credits
		A1	A2	Course end project / Case Study	S1	S2	S3						
1	22EECO3 (ECA)							20				3	3
2	22EECO6 (AEC)							17 1/2				3	3
3	22EECO6 (EMP)							19				3	3
4	22MTC09 AM							17				4	4
5	22CSC29 (C&DS)											3	3
6	22EECO5 (EMP)											3	3
7	22CEM01 (ES)											0	0
8	ECA (22EECO7)											1.5	1.5
9	AEC (22EECO8)											1.5	1.5
10	C&DS Lab (22CSC30)											1.0	1.0
11	Internship (22EE01)											2 SGPA	25






Position in the class:

CGPA: 9.55 25 credits total


Signature of the Mentor

Signature of the Head

COUNSELING NOTES

S.No	Date	Remarks	Signature
1)	15/09/23	Attendance above 80%. NO issue S.Sathwik	
2)	22/09/23	Attendance above 80%. NO issue S.Sathwik	
3)	29/09/23	Attendance above 80%. NO issue S.Sathwik	
4)	6/10/23	Attendance above 80%. NO issue S.Sathwik	
5)	13/10/23	Attendance above 80%. NO issue S.Sathwik	


Signature of the Mentor

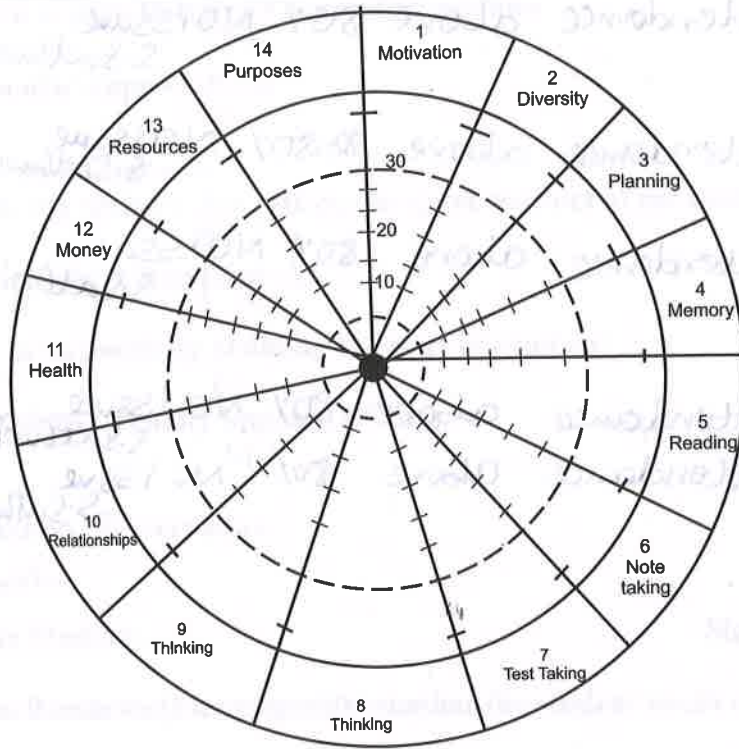
Director - SA & P

Signature of the Head

PRINCIPAL

4. BE / B.Tech./M.E./M.Tech./M.C.A/M.B.A/(_____) IV-SEMESTER

(A). DISCOVERY WHEEL for IV Semester



(B). DESCRIBE YOUR GOALS FOR THIS SEMESTER AND THE PATH WAYS PLANNED TO REACH THEM:

[Handwritten signature]

Director - SA & T

C.S → Control system, E.M-1 → electrical machines.

(C). Monthly Attendance Details: (T: total classes P: Present)

S.No	Course	1 st Month		2 nd Month		3 rd Month		4 th Month		Remarks
		T	P	T	P	T	P	T	P	
1	22EECO9 - EM I									
2	22EEC10 - PSD									
3	22EEC11 - Control system									
4	22EEC12 - digital electronics.									
5	22EEC13 - signal & system									
6	22EEM01 - UHV-II									
7	22EEC14 - EM lab.									
8	22EEC15 - CS lab.									
9	22EEC16 - D. E lab.									
10										
	Total									
	Percentage									

(D). Details of Marks Obtained in Assignments/Quizzes/ CIE and SEE

S. No	Course	Assignment / Quiz (10)			Slip Test (5)			Class Test-1 (20)	Class Tests-2 (20)	Attendance (5)	CIE Final (40)	External	Credits
		A1	A2	Course end project / Case Study	S1	S2	S3						
1	22EECO9 - EM-I											S	3 ✓
2	22EEC10 - PSD											S	3 ✓
3	22EEC11 - C.S											A	3 ✓
4	22EEC12 - D.E											A	3 ✓
5	22EEC13 - S.S.											S	3 ✓
6	22EEM01 - UHV-II											A	1 ✓
7	22EEC14 - EM-I lab.											S	1.5 ✓
8	22EEC15 - CS lab											S	1.5 ✓
9	22EEC16 - D. E lab											S	1.5 ✓
10													
												SGPA:	9.64 ✓

Position in the class:

CGPA: 9.57 ✓


Signature of the Mentor

Signature of the Head

(E). Details of Participation in Co-curricular and Extra-Curricular activities:

- (i). Details of participation in Co-curricular activities
(electric vehicle). Ev-Technologies; Paper presentation.
- (ii). Details of participation in Extra-Curricular activities
Participation participant in Electrocute organized by IEFEE.
- (iii). Awards/ Honours/ Appreciations
Nil

(F). Details of Conduct and Character

- (i). Involvement in any activity that reflects the good conduct of the student:
Nil
- (ii). Awards/ Appreciations won (if any):
Nil
- (iii). Involvement in any activity violating the code of conduct:
Nil
- (iv). Punishments given / Penalty imposed (if any): *(NO)*
Nil

(G). Any other information / Observation

S. Sathwik.
Signature of the Student

Signature of Parent

Mentor's initial Remarks:(Please specify whether the student needs counselling in any direction)

[Signature]
Signature of the Mentor

Signature of the Head

Signature of Director (SA&P)

Principal

COUNSELING NOTES

S.No	Date	Remarks	Signature
	2/8/24	Attendance below 75% (59.1%) NO ISSUE.	
	6/8/24	Attendance below 75% (61.7%) NO ISSUE	
	13/8/24	Attendance below 75% (65.7%) NO ISSUE	
	20/8/24	Attendance below 75% (67.7%) NO ISSUE	

Signature of the Mentor

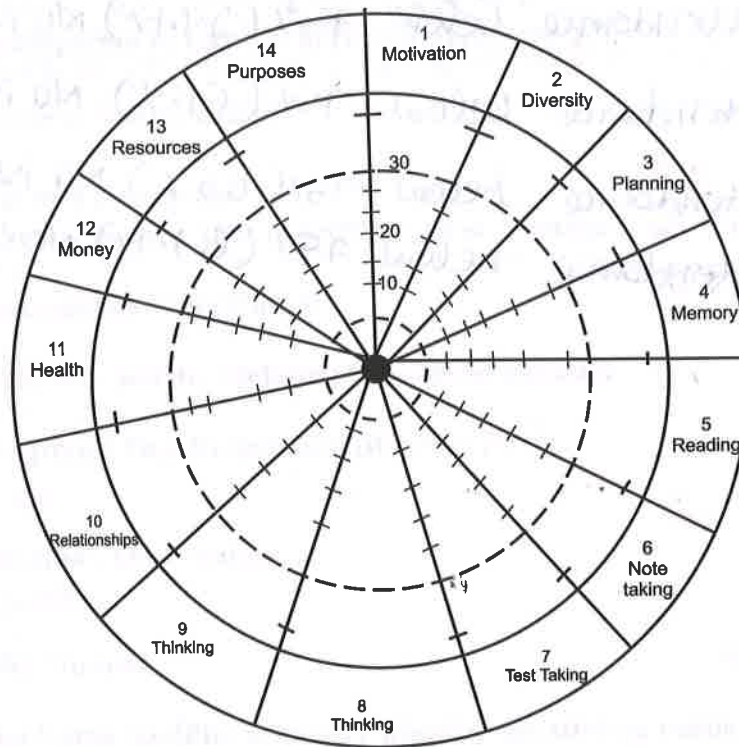
Signature of the Head

Director - SA & P

PRINCIPAL

5. BE / B.Tech. (_____) V-SEMESTER

(A). DISCOVERY WHEEL for V Semester



(B). DESCRIBE YOUR GOALS FOR THIS SEMESTER AND THE PATHWAYS PLANNED TO REACH THEM:

(C). Monthly Attendance Details: (T: total classes P: Present)

S.No	Course	1 st Month		2 rd Month		3 rd Month		4 th Month		Remarks
		T	P	T	P	T	P	T	P	
1	22EECI7 - EM-II									
2	22EECI8 . PS-II									
3	22EECI9 P.F									
4	22EEC20 MA									
5	22EFE11 VLST									
6	22CS002 ^{DBMS} EM-II lab									
7	22EEC21 EM-II lab									
8	22EEC22 P.F lab									
9	22EEC23 M.A lab									
10	22EC003 ES lab									
	Total									
	Percentage									

(D). Details of Marks Obtained in Assignments/Quizzes/ CIE and SEE

S. No	Course	Assignment / Quiz (10)			Slip Test (5)			Class Test-1 (20)	Class Tets-2 (20)	Attendance (5)	CIE Final (40)	External	Credits
		A1	A2	Course end project / Case Study	S1	S2	S3						
1	22EECI7 - EM-II												
2	22EECI8 PS-II												
3	22EECI9 P.F												
4	22EEC20 MA												
5	22EFE11 VLST												
6	22CS002 . DBMS												
7	22EEC21 EM-II lab												
8	22EEC22 P.F lab												
9	22EEC23 M.A lab												
10	22EC003 ES lab												
													SGPA:

Position in the class:

CGPA:

Signature of the Mentor

Signature of the Head

(E). Details of Participation in Co-curricular and Extra-Curricular activities:

(i). Details of participation in Co-curricular activities

Nil

(ii). Details of participation in Extra-Curricular activities

Nil

(iii). Awards/ Honours/ Appreciations

Nil

(F). Details of Conduct and Character

(i). Involvement in any activity that reflects the good conduct of the student:

Nil

(ii). Awards/ Appreciations won (if any):

Nil

(iii). Involvement in any activity violating the code of conduct:

Nil

(iv). Punishments given / Penalty imposed (if any):

Nil

(G). Any other information / Observation

S. Sachin
Signature of the Student

Signature of Parent

Mentor's initial Remarks: (Please specify whether the student needs counselling in any direction)

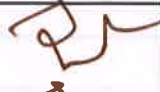


Signature of the Mentor

Signature of the Head

Signature of Director (SA&P)

Principal

COUNSELING NOTES

S.No	Date	Remarks	Signature
1.	6/8/24	Attendance below 75%. (61.7%) NO issue S.Sathwik	
2.	13/8/24	Attendance below 75%. (65%) NO issue S.Sathwik	
3.	20/8/24	Attendance below 75%. (67.7%) NO issue S.Sathwik	
4.	15/10/24	Attendance above 75%. (79.8%) NO issue S.Sathwik (because of Internship delay)	

Signature of the Mentor

Signature of the Head

Director - SA & P

PRINCIPAL