

**CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY (A)**

Kokapet(Village), Gandipet, Hyderabad, Telangana-500075. www.cbit.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

44
years

No.CBIT/001/MoM/2023

Dt.14.03.2023

Minutes of the Common Board of Studies Meeting held on 13.03.2023 in the Conference Hall of CBIT.

Members Present:

1.	Prof. P. Ravinder Reddy	Principal
2.	Prof. N.V. Koteswara Rao	Director - IQAC
3.	Prof. Suresh Pabboju	Director - AEC & CoE
4.	Prof. K. Krishnaveni	Director - Academics
5.	Prof. P. Sreenivasa Sarma	Advisor-SA&P
6.	Dr. N. L. N. Reddy	Advisor-CDC
7.	Prof. M. Swamy Das	Head, CSE & JD-Acad. (Informatics)
8.	Prof. K. Jagannadha Rao	Head, CED
9.	Prof. M. Subramaniam	Head, CSE-IOT,CS&BCT
10.	Prof. Sugandha Singh	Head, CSE-AI&ML, AI&ML
11.	Prof. D. Krishna Reddy	Head, ECE
12.	Prof. M. Bala Subba Reddy	Head, EEE
13.	Prof. A. Rajanikanth	Head, IT
14.	Prof. Ashoutosh Panday	Head, Biotechnology
15.	Prof. M. Mukunda Vani	Head, Chemical Engineering
16.	Prof. B. Sreenivasa Reddy	Head, Physics
17.	Dr. K. Ramana	Head, AI&DS
18.	Dr. S. Saraswathi	Head, SMS
19.	Dr. Swatmaram	Head, Mathematics
20.	Dr. Shagufta Parween	Head, English
21.	Prof. G. Suresh Babu	Professor, EEE
22.	Dr. B. Indira	Associate Professor, MCA
23.	Dr. Y. Rajasri	Associate Professor, Biotechnology
24.	Dr. P.V. Naga Prapurna	Associate Professor, Chem. Engg.
25.	Dr. Md. Aleem Pasha	Associate Professor, Mech. Engg.
26.	Dr. A. Supraja Reddy	Associate Professor, ECE
27.	Dr. N. Vasantha Gowri	Associate professor, EEE
28.	Dr. M. Mamatha	Assistant Professor, Chemistry

Principal & Chairperson of Common BoS, welcomed all the Chairpersons of BoS of all Departments and asked the Director-Academics to proceed further. The Director-Academics presented agenda of the meeting.

Item-01	Preparation of R-22 Scheme for III to VIII Semesters and Syllabus for III and IV Semesters of UG Engineering Programs.												
Minutes	<p>The Director-Academics, presented the existing (R-20) Curriculum Structure and composition and requested to consider the same as a reference for preparation of R-22 Scheme for III to VIII Semesters and Syllabus for III and IV Semesters of UG Engineering Programs.</p> <p>Suggested Credit Distribution :</p> <table border="1" data-bbox="475 667 1329 887"> <thead> <tr> <th>Semester</th> <th>No. of Credits</th> </tr> </thead> <tbody> <tr> <td>I and II Semesters together</td> <td>41</td> </tr> <tr> <td>III and IV Semesters together</td> <td>46 (Including Internship-I)</td> </tr> <tr> <td>V and VI Semesters together</td> <td>46 (Including Internship-II)</td> </tr> <tr> <td>VII and VIII Semesters together</td> <td>27 (Including Internship-III)</td> </tr> <tr> <td>Total</td> <td>160</td> </tr> </tbody> </table> <p>Principal advised the Chairpersons of Board of Studies of all the Departments to evenly distribute the credits between odd and even semesters.</p> <p>Principal asked the Chairpersons of BoS of all the Departments to maintain a balance in faculty workload distribution between odd and even semesters.</p> <p>The Chairperson, BoS of ECE Dept. requested the Chairpersons, BoS of CSE, IT and allied branches for a balanced distribution of services Courses offered by ECE Dept., among odd and even semesters.</p> <p>Principal advised the Chairpersons, BoS of all Departments to see that all the courses offered under a particular "Professional Elective" must have same structure (either all theory/all lab+theory).</p> <p>The Chairperson, BoS of ECE Dept., requested for inclusion of "C Programming" in existing BDS Theory and Lab and to change the course title accordingly.</p> <p>Various options for inclusion under Internship-II are discussed and it is resolved to include "Mini project" as one more option in addition to the existing options.</p> <p>It is proposed to include "Gender Sensitization" and "Indian Traditional Knowledge" as open electives and "Indian Constitution" and "Environmental Science" as mandatory courses in R-22 Curriculum.</p> <p>The Chairperson, BoS of SMS, requested for even distribution of "Engineering Economics and Accountancy" in even and odd semesters.</p> <p>Accordingly, it is proposed to include "Employability Skills" and above mentioned courses as follows:</p>	Semester	No. of Credits	I and II Semesters together	41	III and IV Semesters together	46 (Including Internship-I)	V and VI Semesters together	46 (Including Internship-II)	VII and VIII Semesters together	27 (Including Internship-III)	Total	160
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VII and VIII Semesters together	27 (Including Internship-III)												
Total	160												

Name of the course	No. of Credits	Odd semester	Even semester
Employability Skills	1	Group-A	Group-B
Indian Constitution	NC	Group-A	Group-B
Environmental Science	NC	Group-B	Group-A
Engineering Economics and Accountancy	3	Group-B	Group-A

It is decided to mandatorily include course articulation matrix for all the I to VIII Semester courses of R-22 Curriculum.

It is decided to continue with the same code for the Course "Community Engagement" in R-22 Curriculum (Code should start with 22).

Item-2 Revision of Curriculum of all PG Programs

Minutes The Chairpersons, BoS of all PG programs (M.E/M.Tech./MBA/MCA) are advised to prepare the structure of R-23 Curriculum and present the same in next meeting for discussion and finalization. All M.E/M.Tech. programs have to design the Program Curriculum for 60 credits.

The Chairperson, BoS of SMS, was advised to adjust the credits of MBA program in line with that of Osmania University.

Item-3 Stakeholders feedback on Curriculum

Minutes The Director-Academics presented the stakeholders feedback forms from CBIT website and requested the Chairpersons, BoS of all the Programs to follow the same. Further, they are requested to incorporate the stakeholders suggestions / feedback in the Curriculum revision.

Item-4 Any other items with the permission of the Chair

Minutes The Chairperson, BoS of ECE dept., requested the Director-Academics to check the possibility of synchronizing the Almanacs of III and V Semesters of all UG programs.

It is decided to discuss in detail all the Almanacs of the forthcoming semesters in the next meeting.

The new pattern for R-22 SEE question paper is presented and the same is ratified.

It is decided that corresponding Chairperson, BoS of Osmania University may be invited as a "Special Invitee" in the respective BoS meetings.

It is also resolved that burden should be reduced on students with regard to mandatory courses.

The Director-Academics presented the following Schedule for the BoS and Academic Council activities. It is resolved to follow the activities as per the given schedule.

S.No.	Item	Proposed Date(s)
1	Common BoS Meeting	20.03.2023
2	BoS meetings of all the Programs	03-04-2023 to 22-04-2023
3	Submission of Minutes along with Syllabus for III and IV semesters of UG, all the semesters for PG programs	On or before 29-04-2023
4	Academic Council meeting	05-04-2023

Principal suggested the Director-Academics to follow 90% of the Osmania University's Promotion Rules while redesigning the Curriculum and also to check the OU Curriculum in this regard.

If any student fails to acquire all the credits in a particular semester of that academic year, may be due to malpractice or for any other reason, the semester that is having lowest number of credits in that academic year is to be considered while implementing the promotion / detention rules.

Principal suggested Heads of the CSE & IT allied branches to keep some of the common subjects one BoS and some common subjects in the other BoS.

Advisor-CDC requested Principal to synchronize the Almanacs of PG Programs with that of UG Engineering Programs as the companies will have a single date of joining for all the selected students. In this context, Principal advised the Director-Academics to take necessary steps for synchronization of Almanacs.

Advisor-CDC informed Principal that CBIT is allowing only VII & VIII Semester students for internships as per the existing practice. At present, so many companies are offering internships to the students of III, IV, V & VI Semesters also. He enquired Principal whether the same students may be allowed for internships. Principal responded that the permission may be issued as case by case after verifying the feasibility or genuinity.

Principal advised Heads of the Departments of CSE-AI&ML, AI&ML, CSE-IoT, CS&BCT, AI&DS to nominate a faculty placement co-ordinator from their Departments to look into the placement activities of their Department.

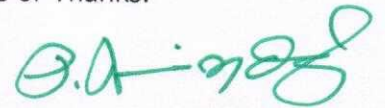
Principal informed all the Chairpersons of BoS that a Circular has already been issued regarding nomination of the BoS Chairpersons of all Departments, in view of change of Heads of the Departments. Newly nominated Heads will act as the Chairpersons of the respective BoS till March, 2024. He further directed the Heads of newly formed branches to constitute BoS for their Departments. He further suggested that if any internal member leaves BoS due to any reason, the concerned Chairperson of BoS may substitute with internal members or invite subject experts from Industry.

Principal informed that the Roles and Responsibilities of various positions shall be circulated to all Heads and Directors, for necessary implementation.

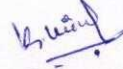
The Advisor-SA&P requested all Heads to submit the information related to the submission of Anti Ragging Affidavits by the students of concerned Departments; so as to enable him to submit the same to the AICTE.

Mr. Lakshmi Narayana from Global Education and Careers Forum requested all Heads of the Departments to extend their support to them as they have entered an MoU with our Institution with regard to training and admission in various Universities abroad.

There being no other item, the meeting is concluded with Vote of Thanks.



PRINCIPAL



To

All the Advisors, Directors, Joint & Associate Directors, Chairpersons of Board of Studies of all Departments, for information and necessary action.